



Woodbridge Farms Parent Association Meeting Minutes

Date: Tuesday, January 14, 2025
Time: 8:15 PM
Place: Woodbridge Farms Elementary/ Virtual

President: Nana Thaver
Vice President: Jessica Cook
Treasurer: Taryn Breyton
Secretary: Mel Fawcett

Agenda Item	Notes	Actions
1.0 Welcome	8:15 PM Called to order by Nana	
2.0 Old business and approval of last meeting's minutes	8:16 PM Marco motions to approve November minutes. Nana 2nd. All in favour.	Approved as circulated
3.0 Approval of Agenda	8:16 PM Marco motions to approve the current agenda. Nana 2nd, All in favour.	Approved as circulated
4.0 Treasurer Update	8:17 PM Income Statement Sept 1, 2024 - January 14, 2025	
5.0 Fundraising Update	8:21 PM <ul style="list-style-type: none"> ● We Love WBF - (Lead: Nana) - tentative Feb 2025 <ul style="list-style-type: none"> ○ draft letter ● Stawnichy's (Lead: Nana) - March 13, 2025 - orders due in Feb <ul style="list-style-type: none"> ○ Feedback to move order pickup closer to Easter weekend. ● Spring Flowers (Lead: Jordan)- May 2025 <ul style="list-style-type: none"> ○ Supplier needed ● Salisbury Gift Cards (LEAD needed) - May 2025 ● Wee Wonderland (Jamie) - Dec 2025 <ul style="list-style-type: none"> ○ overview / discussion ○ tentative dates for Dec 2025 - TBD based on Christmas concert date. 	
6.0 Funding Requests	<ul style="list-style-type: none"> ● Hot Chocolate Day - Dec 18/19, 2024 <ul style="list-style-type: none"> ○ 8:41 PM - Nana motions to approve up to \$300 for hot December 2024 Hot Chocolate Day expenses. Jess 2nd. All in favour 	Approved as circulated



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	<ul style="list-style-type: none"> ● Family Math Games Night - Jan 27 <ul style="list-style-type: none"> ○ \$200 approved in November for expenses, i.e pizza, dice, cards. ● Indigenous Peoples day - no PA funding required, school to organize. 	
<p>7.0 New Business</p>	<p>8:50 PM</p> <ul style="list-style-type: none"> ● FYI: Executive recruitment for 25/26 for Parent Association <ul style="list-style-type: none"> ○ Roles available: <ul style="list-style-type: none"> i. Secretary - current one aging out of the school ii. Treasurer - current one will have kids in last year, and will support transition for new treasurer. iii. Vice President - current one aging out of the school iv. President - current one is happy to help transition new person for the coming year. ● Teacher & Staff Appreciation Luncheons <ul style="list-style-type: none"> ○ April for Education Week ○ May for Teacher Appreciation Day ○ June for end of year 	
<p>8.0 Announcements</p>	<p>8:57 PM None</p>	
<p>9.0 Adjournment</p>	<p>8:58 Meeting adjourned. Next Meeting Date:</p> <ul style="list-style-type: none"> ● Tuesday, March 11, 2025, at 7:30pm ● Tuesday, May 13, 2025, at 7:30pm 	