



## Woodbridge Farms School Council AGM Minutes

September 25, 2023, at 18:45  
Woodbridge Farms Elementary School/Virtual

Principal	Kari Huk
Assistant Principal	Teri Pearn
School Board Trustee	Cathy Allen
Chair	Leanne Weiss
Vice Chair	Marco Candia
Secretary	Mel Fawcett

Agenda Item	Notes	Actions
<b>1.0 Welcome</b>	Called to order: <b>18:49</b> by Julie Ballhorn	
<b>2.0 Approval of AGM Agenda</b>	<b>18:53</b> Leanne motions to approve AGM agenda. Marco 2 <sup>nd</sup> . All in favour.	Approved as circulated.
<b>3.0 Review of School Council Annual Report</b>	<p><b>18:54 WBFPA Annual Report 2022-2023</b></p> <p><b>Meeting Dates:</b> September 26, 2022, November 14, 2022, January 16, 2023, March 13, 2023, May 8, 2023.</p> <p><b>Parent Association Activities:</b></p> <ul style="list-style-type: none"> <li>• Fundraisers               <ul style="list-style-type: none"> <li>• Box of Cards</li> <li>• Stawnichy</li> <li>• Spring Flowers</li> </ul> </li> <li>• Funded               <ul style="list-style-type: none"> <li>• Buddy Bench Plaques</li> <li>• Staff Appreciation Lunches</li> <li>• Grade 6 Farewell Lunch</li> <li>• Decodable Books</li> <li>• Smart Displays for 3 Classrooms</li> <li>• Ongoing operating fees: computer security, insurance, bank fees, surcharges</li> </ul> </li> </ul>	

<b>4.0 Overview of School Council Positions</b>	<b>18:55</b> Description of roles attached below. No questions asked regarding positions.	
<b>5.0 Election of the 2022-2023 School Council Executive</b>	<b>19:00</b> Call for nominations. <ul style="list-style-type: none"> <li>• Leanne volunteers for Chair, Nana 2nd. Leanne accepts. All in favour.</li> <li>• Marco volunteers for Vice Chair, Julie 2nd. Marco accepts. All in favour.</li> <li>• Julie nominates Mel for Secretary, Nana 2nd. Mel accepts. All in favour.</li> <li>• No questions regarding positions.</li> </ul>	<ul style="list-style-type: none"> <li>• Leanne for Chair. Approved as circulated</li> <li>• Marco for Vice Chair. Approved as circulated</li> <li>• Mel for Secretary. Approved as circulated</li> </ul>
<b>6.0 Adjournment</b>	Meeting adjourned at <b>19:29</b>	



# Woodbridge Farms School Council Agenda

September 25, 2023, 18:00  
Woodbridge Farms School/Virtual

**SCHOOL COUNCIL EXECUTIVE  
2023-2024**

**Principal:** Kari Huk  
**Vice Principal:** Teri Pearn  
**Chair:** Tara Lamabe  
**Vice Chair:** Julie Ballhorn  
**Secretary:** Mel Fawcett

Time	Item	Owner
18:00	1.0 Welcome and Introductions	
18:05	2.0 Review and Approval of Previous Minutes <ul style="list-style-type: none"><li>March minutes deferred, needs approval.</li><li>Approve May meeting minutes.</li></ul>	
18:10	3.0 Approval of Agenda	
18:15	4.0 Trustee Report	TBD
18:25	5.0 COSC Report <ul style="list-style-type: none"><li>5.1 ASCA membership – Deadline to sign up for membership will be paid by EIPS is Oct 31.</li><li>5.2 Volunteer(s) needed to attend monthly meetings.</li></ul>	Nana Thaver and/or Meagan Bruce.
18:30	6.0 School Report	Kari Huk Teri Pearn
18:40	7.0 New Business	
18:45	8.0 Adjournment Next Meeting: October 2023	

**Check out our Facebook page Woodbridge Farms Elementary Parents Group**



**Woodbridge Farms School Council  
Minutes**

**September 25, 2023, at 20:16  
Woodbridge Farms Elementary School/Virtual**

Principal	Kari Huk
Assistant Principal	Teri Pearn
School Board Trustee	Cathy Allen
Chair	Tara Lamabe
Vice Chair	Julie Ballhorn
Secretary	Mel Fawcett

Agenda Item	Notes	Actions
<b>1.0 Welcome</b>	<p><b>18:04</b> Land acknowledgment and Welcome introductions by Kari Huk and Julie Ballhorn.</p> <p>We acknowledge that we are on Treaty 6 territory and the traditional homeland of the Métis Nation. These are the meeting grounds, gathering place, and travelling route to the Cree, Nakota Sioux, Dene, Saulteaux, Blackfoot, and Métis. We acknowledge all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries. At Woodbridge Farms, we recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples.</p>	
<b>2.0 Review and Approval of Previous Minutes</b>	<p><b>18:08</b> Taryn motions to approve March minutes. 2<sup>nd</sup> by Leanne. All in favour.</p> <p><b>18:09</b> Leanne motions to approve May meeting minutes. 2<sup>nd</sup> by Marco. All in favour.</p>	<p>Approved as circulated.</p> <p>Approved as circulated.</p>
<b>3.0 Year in Review</b>	<p><b>18:12</b></p> <ul style="list-style-type: none"> <li>• Marco motions to approve current agenda. 2<sup>nd</sup> by Taryn. All in favour.</li> </ul>	<p>Approved as circulated</p>

## 4.0 Trustee Report

18:13 School Board Trustee Cathy Allen

### **APPRECIATION/WELCOME**

Thank you to the staff for their work in preparing for the return of students to school. Welcome back to all of the students, parents and caregivers. The EIPS Trustees are looking forward to the 2023-24 school year.

### **BOARD EVALUATION**

On August 24, 2023 trustees participated in the annual Board Self-Evaluation Report workshop. The Board uses the data contained in the report to support the design of the work plan for the upcoming year.

### **EIPS EXECUTIVE TEAM**

Superintendent Stoddard introduced three new members of the EIPS Executive Team:

- Ragan Johnson, the Associate Superintendent of Human Resources
- Ryan Marshall, the Associate Superintendent of Support for Students
- Weylin Gilewich, the Director of Information Technologies

### **PARENT ENGAGEMENT**

On August 17, 2023 Superintendent Stoddard took part in the Walk Alongside Alberta meeting, hosted by the Alberta School Councils' Association. Walk Alongside Alberta is a new initiative to build systemic parent engagement in public education. The key presenter was Debbie Pushor, a professor at the University of Saskatchewan and renowned parent engagement expert, who spoke about her research on the benefits of parent engagement within the education system. EIPS is the first Alberta school division to join the Walk Alongside Alberta initiative.

### **STUDENT ENROLLMENT NUMBERS**

EIPS Financial Services will be using enrolment numbers from the end-of-day Sept. 13, 2023 in preparation for the upcoming Fall Budget.

### **NOMINATION OF CHAIR AND VICE-CHAIR**

The Board held its annual organizational meeting, which included nominations and elections for the Chair and Vice-Chair positions. Trustee Cathy Allen was elected the Chair, and Trustee Susan Miller was elected the Vice-Chair. Both individuals will lead the Board of Trustees throughout the 2023-24 school year.

### **COUNCIL OF SCHOOL COUNCILS (COSC) MEETING DATES**

To kick off the 2023-24 COSC meeting season, EIPS Board of Trustees is hosting an in-person Meet and Greet on Oct. 4, 2023.

	<p>The doors open at 5:15 pm. The COSC meeting will follow the Meet and Greet at 6:00 pm. All COSC meetings will be held at Central Office in Sherwood Park (683 Wye Road). The meeting dates are:</p> <ul style="list-style-type: none"> <li>• October 4, 2023</li> <li>• November 1, 2023</li> <li>• January 10, 2024</li> <li>• February 7, 2024</li> <li>• March 6, 2024</li> </ul> <p><b>Questions asked:</b> None</p>	
<p><b>5.0 COSC (Committee of School Councils)</b></p>	<p><b>18:20 COSC Meeting Report</b></p> <ul style="list-style-type: none"> <li>• 5.1 ASCA membership- Deadline to sign up for membership is Oct 31st. EIPS to pay membership. <ul style="list-style-type: none"> <li>• <b>18:22</b> Nana motions to sign up for membership. 2<sup>nd</sup> by Meagan. All in favour.</li> </ul> </li> <li>• Volunteer(s) needed to attend monthly meetings. <ul style="list-style-type: none"> <li>• Thank you to volunteers Marco and Meagan.</li> </ul> </li> </ul> <p><b>Questions asked:</b> None</p>	<p>Approved as circulated</p>
<p><b>6.0 School Report</b></p>	<p><b>18:22 Principal Kari Huk and Vice Principal Teri Pearn</b></p> <ul style="list-style-type: none"> <li>• Staff Introductions</li> </ul> <p>* FSLW – Family School Liaison Worker plays a unique role in the educational system by supporting students, families and school staff to ensure students’ academic success and emotional wellbeing. They primarily focus on addressing social, emotional, and behavioural issues that can hinder a student’s experience. This role partners with guardians and caregivers at Woodbridge Farms to deal with various needs such as bullying, family challenges, mental health concerns, or community supports. An FSLW assesses students’ needs, develops interventions plans, and collaborates with teachers and administrators to create a supportive for learning.</p> <p>FSLWs also connect families with community resources and services, addressing issues like housing instability, substance abuse, domestic violence, and challenges in the home that may impact a student’s education. They often act as advocates, ensuring that students and their caregivers receive appropriate community supports when needed.</p> <p>In addition to direct student support. FSLWs contribute to the overall school climate by promoting anti-bullying initiatives, conflict resolution programs, and mental health literacy</p>	

projects. This role supports the administration that enables students to thrive academically and emotionally.

- Current enrollment is 317 students.
  - Parent Year End Survey Feedback
    - Communication – Families will receive weekly updates through email from their student's teacher, this communication replaces agendas (more information is provided, if you child misses school you still get the information, updates on what is happening in the classroom, important dates)
    - Weekly email from the office – sent out on Fridays.
- Woodbridge Farms focus on the 7 Teachings
  - Bear brings us courage
  - Sabe beings us Honesty
  - Turtle brings us Wisdom
  - Bison brings us Respect
  - Wolf brings us humanity
  - Eagle brings us love
- Terry Fox run raised \$1128. Donations were moved online this year.
- Nation Truth and Reconciliation Week
  - Staff will be leading students through a variety of educational activities to lean about the history of residential schools and why we honour Orange Shirt Day
  - September 29 – Orange Shirt Day
    - Wearing an orange short and promoting the slogan, Every Child Matters, is an affirmation of our commitment to raise awareness of the residential school experience and to ensure that every child matters as we focus on our hope for a better future in which children are empowered to help each other.
    - A virtual assembly will take place at 9:10am

**Important Dates:**

**September:**

- Sept 25 M/W – Little Elk Island Adventure & Bus Evacuation
- Sept 26 & 27 Picture Day
- Sept 29 Orange Shirt Day & T/Th Little Elk Island Adventures

**October**

- Oct 2-5 Read in Week

	<ul style="list-style-type: none"> <li>• Early out 2:23 PM</li> <li>• Oct 5 World Teacher's Day</li> <li>• Oct 6 No School – Professional Learning Day</li> <li>• Oct 9 No School - Happy Thanksgiving</li> <li>• Oct 11 Oilers 1<sup>st</sup> game of the Regular Season!</li> <li>• Oct 16 – 20 Bags of Love &amp; Basically Babies Charity Initiative</li> <li>• Oct 17 &amp;18 PT Interviews &amp; Picture Retakes</li> <li>• Oct 2 Family Dance</li> <li>• Oct 31 Halloween Activities PM</li> </ul> <p><b>November</b></p> <ul style="list-style-type: none"> <li>• Nov 1 Read a Thon Kick off Assembly</li> <li>• Nov 1 Early Dismissal</li> <li>• Nov 3 Remembrance Day Assembly (10:45am)</li> <li>• Nov 6- 10 No School – Fall Break</li> <li>• Nov 19 – 25 Bullying Awareness Week</li> </ul> <p><b>Contact information</b></p> <ul style="list-style-type: none"> <li>• Website <a href="https://www.woodbridgefarms.ca/">https://www.woodbridgefarms.ca/</a></li> <li>• Facebook <a href="https://www.facebook.com/wbfschool">https://www.facebook.com/wbfschool</a></li> <li>• X @wbfschool</li> </ul> <p><b>Questions asked: None</b></p>	
<b>7.0 New Business</b>	<b>18:48</b> No new business.	
<b>8.0 Adjournment</b>	Meeting adjourned at: <b>18:48</b> Next Meeting: Fall 2023 Time: TBD Location: Woodbridge Farms Elementary/Virtual	Next Meeting TBD





# Woodbridge Farms School Council Agenda

Monday, Nov. 27, 2023, 18:30

Woodbridge Farms Elementary School / Virtual

**SCHOOL COUNCIL  
EXECUTIVE  
2023-2024**

**Principal:** Kari Huk  
**Assistant Principal:** Teri Pearn  
**Chair:** Leanne Weiss  
**Vice Chair:** Marco Candia  
**Secretary:** Mel Fawcett

Time	Item	Owner
18:30	1.0 Welcome and Introductions  We acknowledge that we are on Treaty 6 territory and the traditional homeland of the Métis Nation. These are the meeting grounds, gathering place, and traveling route to the Cree, Nakota Sioux, Dene, Saulteaux, Blackfoot, and Métis. We acknowledge all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries. At Woodbridge Farms, we recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples.	Leanne Weiss
18:35	2.0 Review and Approval of Previous Minutes <ul style="list-style-type: none"><li>September Minutes</li><li>AGM Minutes</li></ul>	Leanne Weiss
18:40	3.0 Approval of Agenda	Leanne Weiss
18:45	4.0 Trustee Report	Cathy Allen
19:00	5.0 COSC Report <ul style="list-style-type: none"><li>\$500 Education Grant</li></ul>	Marco Candia and/or Meagan Bruce
19:10	6.0 School Report	Kari Huk Teri Pearn
19:25	7.0 New Business	Leanne Weiss
19:30	8.0 Adjournment Next Meeting: Monday, January 15, 2024.	Leanne Weiss



**Woodbridge Farms School Council**  
**Minutes**

**Monday, Nov. 27, 2023, 18:30**  
**Woodbridge Farms Elementary School / Virtual**

Principal:	Kari Huk
Assistant Principal:	Teri Pearn
School Board Trustee:	Cathy Allen
Chair:	Leanne Weiss
Vice Chair:	Marco Candia
Secretary:	Mel Fawcett

Agenda Item	Notes	Actions
<b>1.0 Welcome</b>	<p><b>6:37</b> Land acknowledgment and Welcome introductions by Leanne Weiss.</p> <p>We acknowledge that we are on Treaty 6 territory and the traditional homeland of the Métis Nation. These are the meeting grounds, gathering place, and travelling route to the Cree, Nakota Sioux, Dene, Saulteaux, Blackfoot, and Métis. We acknowledge all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries. At Woodbridge Farms, we recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples.</p>	
<b>2.0 Review and Approval of Previous Minutes</b>	<p><b>6:40 p.m.</b> Nana motions to approve September minutes. 2<sup>nd</sup> by Leanne. All in favour.</p> <p><b>6:42 p.m.</b> Julie motions to approve September AGM meeting minutes. 2<sup>nd</sup> by Alexia. All in favour.</p>	<p>Approved as circulated</p> <p>Approved as circulated</p>
<b>3.0 Approval of Agenda</b>	<p><b>6:43 p.m.</b> Mel motions to approve the current agenda. 2<sup>nd</sup> by Taryn. All in favour.</p>	<p>Approved as circulated</p>

<p><b>4.0 Trustee Report</b></p>	<p>6:44 p.m. School Board Trustee Cathy Allen</p> <p><b>TRUSTEES’ SCHOOL TOURS</b></p> <p>On October 17, trustees visited École Parc Élémentaire, Fort Saskatchewan Christian, Fort Saskatchewan Elementary, Fort Saskatchewan High and Next Step Fort Saskatchewan as part of its 2023-24 Trustees’ School Tours. The Board thanked all the school staff and students for hosting the tours. Trustees enjoyed learning and hearing about each school and the programs offered. There will be two more days of school tours in Spring 2024.</p> <p><b>THREE-YEAR STRATHCONA COUNTY ENGAGEMENT: FRENCH IMMERSION PROGRAMMING</b></p> <p>This item was removed from the Board meeting agenda. The Superintendent received new information that needs to be reviewed. Once this information has been reviewed a motion will be brought to the Board at a future meeting.</p> <p><b>MODULAR CLASSROOM REQUEST: 2023-24</b></p> <p>The Board directed EIPS administration to request funding from Alberta Education to address needed changes to several modular classroom units in the 2024-25 school year. If approved, the Division will:</p> <ul style="list-style-type: none"> <li>• add two new modular classrooms to Ardrossan Elementary;</li> <li>• add two new modular classrooms to South Pointe School; and</li> <li>• demolish two ageing modular classrooms at Westboro Elementary, followed by a site reclamation.</li> </ul> <p>EIPS hopes a decision from the province comes before the end of the 2023-24 school year.</p> <p><b>EIPS ENROLMENT: 2023-24</b></p> <p>The Board received for information the Division’s Enrolment Report for the 2023-24 school year. Enrolment numbers were collected from the PowerSchool database on Sept. 29, 2023. In total 17,760 students are registered within EIPS—an increase of 300 students from fall 2022.</p> <p><b>ASSURANCE REVIEWS</b></p> <p>Assurance Reviews are held annually (October and November) with EIPS Central Departments and Schools. These meetings and discussions around department plans and school education plans provides the Board of Trustees with a wealth of information to fulfil our fiduciary responsibilities to ensure our division is spending its resources appropriately and has plans in</p>	
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	<p>place to support the achievement of the goals and outcomes identified in EIPS Four Year Strategic Plan. The Board of Trustees is responsible and accountable to the public and to the Provincial Government for the expenditure of the EIPS \$200 million annual budget. As part of the accountability process, Trustees have the opportunity to participate in the review of the results of Central Departments and Schools for the 2022-23 year, while also learning how the results have impacted the plans for the current school year. These meeting allow trustees to hear about:</p> <ul style="list-style-type: none"> <li>Department/school successes and achievements</li> <li>Department/School opportunities for growth</li> <li>Common challenges that were encountered</li> </ul> <p>This helps trustees, at a governance level, to determine how we can best support the work of the Division.</p> <p><b>ADVOCACY</b>          The Board of Trustees met with the Mayor Hauch, from Bruderheim, to discuss partnerships between the town and EIPS. The Board of Trustees met with Education Critic MLA Rakhi Pancholi and MLA Kyle Kasawski to discuss Advocacy priorities. The Board of Trustees had conversation with Minister of Technology and Innovation Nate Glubish. The Board of Trustees attended the Alberta School Board Association Fall General Meeting. Several Position Statements were accepted. These position statements will inform the advocacy work of ASBA and the Provincial Government.</p> <p><b>Questions asked:</b> None</p>	
<p><b>5.0 COSC (Committee of School Councils)</b></p>	<p><b>7:00 p.m.</b></p> <p><b>COSC Meeting Report</b></p> <ul style="list-style-type: none"> <li>● Attended virtually by Marco Candia</li> <li>● Meeting focused on assurance reports.</li> <li>● \$500 education grant to be submitted by end of year. – Parent engagement focused workshops or seminars.</li> </ul> <p><b>Questions asked:</b> None</p>	

**6.0 School Report****7:10 p.m.****Principal Kari Huk and Vice Principal Teri Pearn**

- Bullying Awareness Week
  - “Be kind to yourself, then let your kindness fill the world.”
  - A variety of books were shared with students
  - Students participated in activities that begin with showing kindness to themselves and leading to how we show kindness to other.
  - Constable Chantelle Kelly presented to students on Friday November 17.
  
- Read-a-Thon – November 24, 2023
  - Raised \$5,500
  - A big thankyou to Jess and Taryn for organizing pledges, volunteers for preparing and leading literary stations.
  - Division 1 and 2 students were split up. Each group participated in 4 literacy stations.
  - Literacy activities will be shared on our website for parents to access.

**Christmas Plans:**

- December 12, 6:30 p.m. @ Agora
- Doors open at 6:00
- 2 guest maximum per student.

**Theme Days in December**

- Dec. 1 Red/Green Day
- Dec. 8 Holiday Headwear Day
- Dec 15 Ugly Christmas Sweater Day
- Dec.22 Holiday PJ Day

**School Initiatives**

- Strathcona Christmas Bureau
  - We will be accepting donations from Nov.29 - Dec. 8
  - New, unwrapped food items
  - Gift Cards (for groceries and toys)
- Food and gift donations can be dropped off in the bins in the front display case.
- Gift cards can be dropped off at the office.

**Collaborative Response Model at WB**

- Every 6 to 8 weeks collaborative team meetings occur.
- Using data and evidence staff work together focusing on educational goals and supporting student needs.
- Different consultants (Math, literacy, etc.) are brought into support staff as needed.

	<p><b>Important Dates:</b></p> <p><b>December</b></p> <ul style="list-style-type: none"> <li>● Dec 1 Report Cards available online</li> <li>● Dec 6 Early Dismissal – School Spirit Day</li> <li>● Dec 22 Last Day of School</li> </ul> <p><b>January</b></p> <ul style="list-style-type: none"> <li>● Classes Resume</li> <li>● Jan 10 Early Dismissal – School Spirit Day</li> <li>● Jan 15 School Council Meeting</li> <li>● Jan 31 No School - PLD</li> </ul> <p><b>Contact information</b></p> <ul style="list-style-type: none"> <li>● Website <a href="https://www.woodbridgefarms.ca/">https://www.woodbridgefarms.ca/</a></li> <li>● Facebook <a href="https://www.facebook.com/wbfschool">https://www.facebook.com/wbfschool</a></li> <li>● X @wbfschool</li> </ul> <p><b>Questions asked:</b></p> <p><b>None</b></p>	
<p><b>7.0 New Business</b></p>	<p><b>7:32</b></p> <p>Cookies and hot chocolate for students on Dec. 19</p>	<p>Move to parent council for approval.</p>
<p><b>8.0 Adjournment</b></p>	<p>Meeting adjourned at: <b>7:32 p.m.</b></p> <p>Next Meeting Dates:</p> <ul style="list-style-type: none"> <li>● January 15, 2024 at 6:30 p.m.</li> <li>● March 11, 2024 at 6:30 p.m.</li> <li>● May 13, 2024 at 6:30 p.m.</li> </ul> <p>Location: Woodbridge Farms Elementary / Virtual</p>	



# Woodbridge Farms School Council Agenda

Monday, January 15, 2024, 6:30p.m.  
Woodbridge Farms Elementary School/Virtual

**SCHOOL COUNCIL  
EXECUTIVE  
2023-2024**

**Principal:** Kari Huk  
**Vice Principal:** Teri Pearn  
**Chair:** Leanne Weiss  
**Vice Chair:** Marco Candia  
**Secretary:** Mel Fawcett

Time	Item	Owner
6:30	1.0 Welcome and <a href="#">Land Acknowledgement</a>	Leanne Weiss
6:35	2.0 Review and Approval of Previous Minutes <ul style="list-style-type: none"><li>• <a href="#">Nov 27 WBFSC Meeting Minutes</a></li></ul>	Leanne Weiss
6:40	3.0 Approval of Agenda	Leanne Weiss
6:45	4.0 Trustee Report	Cathy Allen
7:00	5.0 COSC Report	Marco Candia and/or Meagan Bruce
7:10	6.0 School Report	Kari Huk Teri Pearn
7:25	7.0 New Business	Leanne Weiss
7:30	8.0 Adjournment  Next Meeting Dates: <ul style="list-style-type: none"><li>• January 15, 2024 at 6:30p.m.</li><li>• March 11, 2024 at 6:30p.m.</li><li>• May 13, 2024 at 6:30p.m.</li></ul> Location: Woodbridge Elementary/Virtual	Leanne Weiss



## Woodbridge Farms School Council Minutes

**Monday, January 15, 2024, 6:30 p.m.**  
**Woodbridge Farms Elementary School / Virtual**

Principal: Kari Huk

Assistant Principal: Teri Pearn

School Board Trustee: Cathy Allen

Chair: Leanne Weiss

Vice Chair: Marco Candia

Secretary: Mel Fawcett

Agenda Item	Notes	Actions
<b>1.0 Welcome/Land Acknowledgement</b>	<p><b>6:37 p.m.</b> Welcome introductions by Leanne.</p> <p>We acknowledge that we are on Treaty 6 territory and the traditional homeland of the Métis Nation. These are the meeting grounds, gathering place, and travelling route to the Cree, Nakota Sioux, Dene, Saulteaux, Blackfoot, and Métis. We acknowledge all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries. At Woodbridge Farms, we recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples.</p>	
<b>2.0 Review and Approval of Previous Minutes</b>	<p><b>6:41 p.m.</b> Marco motions to approve November minutes, 2nd by Jess. All in favour.</p>	Approved as circulated.
<b>3.0 Approval of Agenda</b>	<p><b>6:41 p.m.</b> Julie motions to approve agenda as is, 2nd by Nana. All in favour.</p>	Approved as circulated.
<b>4.0 Trustee Report</b>	<p><b>6:42 p.m. Attached Report from Cathy Allen. Thank you for your attendance. Woodbridge Farms School Council Meeting - Trustee Report January 15, 2023.</b></p> <p><b>MEMORANDUM OF AGREEMENT</b> Trustees approved the motion: "That the Board of Trustees ratify the memorandum of agreement for the Elk Island Public Schools Teachers' Collective Agreement, Sept. 1, 2020 to Aug. 31, 2024."</p>	



**RECEIPT OF TRUSTEE RESIGNATION**

The Board accepted the resignation of Trustee Jim Seutter, effective Nov. 30, 2023. Seutter recently moved. His new residence is outside the ward he represents, which disqualifies him as an EIPS trustee. As outlined in the Education Act, section 81(2), a by-election isn't required when there is only one vacancy on the Board. As such, EIPS will not hold a by-election. Instead, the remaining eight trustees will assume Seutter's duties, by modifying:

- The 2023-24 Trustee School Liaison Representative list;
- The 2023-24 Board Committee Representatives list; and
- The 2023-24 Acting Chair Schedule.

**AUDITED FINANCIAL STATEMENTS: 2022 -2023**

The Board approved the Audited Financial Statements for Aug. 31, 2023. MNP LLP, a national accounting firm, audited the statements and provided the opinion:

"[The Division's] financial statements present fairly, in all material respects, the financial position of EIPS as at August 31, 2023, and the results of its operations, its remeasurement gains and losses, changes in its net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards."

Briefly, the presented statements indicate net financial assets of \$24.5 million and liabilities of \$31.2 million, which also includes the new asset retirement obligation of \$14.1 million. Additionally, the non-financial assets include \$158.2 million in capital assets and \$1.7 million in prepaid expenses. Meanwhile, the spent deferred capital contributions total \$144.9 million, comprised of provincial funding to cover capital assets. Overall, the Division ended the 2022-23 school year with an accumulated surplus of \$8.3 million and an operating deficit of \$5.3 million.

**ANNUAL EDUCATION RESULTS REPORT 2022-23**

The Board approved EIPS' Annual Education Results Report 2022-23, an Alberta Education reporting requirement that provides school families and community members easy-to-understand information about the Division. It also serves as a mechanism to improve accountability and transparency with local stakeholders. The Annual Education Results Report 2022-23 features detailed information about how EIPS is doing relative to Alberta Education's performance measures; how the Division's supporting students to achieve the best possible outcomes; and its successes, challenges and priorities moving forward. Now approved, the Division will submit the report to Alberta Education on November 30. After sending it to the province, EIPS will also post it online and share it with stakeholders and the Committee of School Councils. To read the report visit, [eips.ca](http://eips.ca).

**EIPS 2023-24 FALL BUDGET**

The Board approved the EIPS 2023-24 Fall Budget Report for the period of Sept. 1, 2023 to Aug. 31, 2024.

The Board originally approved the 2023-24 operating budget on May 25, 2023. Every fall, the budget is updated to account for current information regarding enrollment numbers, revenue changes, actual carry-forward amounts, expenses and planned reserve spending. Overall, the EIPS 2023-24 budget provides stability for schools and maintains essential services (see pg. 184, “2023-24 Fall Budget”).

Highlights from the Fall Budget Report: 2023-24 include:

- operating budget – \$207.5 million, which includes a \$1.05-million draw from operating reserves
- student enrolment – 17,760, as of Sept. 29, 2023
- employees (full-time equivalent) – 1,372.58, as of Sept. 30, 2023
- compensation – a 2% increase, effective Sept. 1, 2023—in accordance with the certificated settlement ratified June 2022. As approved by the Board, classified staff received the same increase in pay as certificated staff.
- operating reserves – \$7.25 million, as of Aug. 31, 2024.
- capital reserves – \$965,000, as of Aug. 31, 2024
- instructional spending –78.5% of the total budget, equating to \$9,448 per student.
- system administration spending – \$4.59 million, 2.2%, of total expenses.

NOTE: System administration spending is within the \$6.19 million provided by Alberta Education. EIPS will distribute the surplus funds for other uses, as allowed in the Funding Manual for School Authorities 2023-24 School Year.

**SPORT FOR LIFE**

The Board approved designating Clover Bar Junior High’s Sport for Life program as an EIPS alternative program, effective starting in the 2024-25 school year. Open to students in grades 7 through 9, the year-long program introduces learners to healthy living through a range of sport, recreation and well-being activities. The aim is for students to use the skills and knowledge attained through the program and incorporate these into their daily living—now and throughout their lives. As such, the Board also approved amending Board Policy 18: Alternative Programs. Starting in the 2024-25 school year, the policy will list the Sport for Life program as an EIPS alternative program.

**LOCALLY DEVELOPED COURSES: 2023-24**

The Board received for information a report about the locally developed courses available to students in the second semester of 2023-24. The Division plans to introduce Developing Personal Value: 15, 25 and 35 at Next Step starting in February 2024. Open to students in grades 10, 11 and 12, the course helps learners recognize their inherent worth by emphasising their infinite personal value.

	<p><b>UNAUDITED ACCUMULATED SURPLUS</b>                  The Board approved the transfer of \$5.62 million to the Division’s unrestricted surplus from its internally restricted operating reserves to offset the net results in 2022-23.</p> <p><b>UNAUDITED FINANCIAL REPORT: SEPTEMBER TO NOVEMBER 2023</b>                  The Board received for information the Unaudited Financial Report for EIPS, prepared by Financial Services. As of Nov. 30, 2023, revenues exceeded expenses, resulting in an operating surplus of \$1.24 million. The operational revenue for the three months was \$50.58 million, which represents 25 per cent of the budget. Meanwhile, total expenses incurred was \$49.33 million, which represents 25 per cent of the budget. The primary reason for the surplus: costs associated with staffing, services and supplies that will be incurred later in the school year (see pg. 81, “Unaudited Financial Report for Sept. 1, 2023 to Nov. 30, 2023”).</p> <p><b>Questions asked:</b></p>	
<p><b>5.0 COSC (Committee of School Councils)</b></p>	<p><b>6:52 p.m. Meeting attended by Marco Candia</b></p> <p>Sport for Life at Clover Bar Jr, High now designated as an alternative program.</p> <ul style="list-style-type: none"> <li>● More information about Sport for Life to be shared with parents of Division 2 students.</li> <li>● Sport for Life sign up through Returning Student Registration</li> <li>● Reset Rooms.</li> <li>● Mental health initiative piloted successfully at JR High level.</li> <li>● Full size room with certified staff to support students.</li> <li>● Focus on self-regulation</li> <li>● Continue discussion with the school board to continue the program and possibly introduce it into high school and elementary.</li> </ul> <p><b>Questions asked:</b></p>	
<p><b>6.0 School Report</b></p>	<p><b>6:58 p.m. Principal Kari Huk and Assistant Principal Teri Pearn</b></p> <p><b>School Activities</b></p> <ul style="list-style-type: none"> <li>● Div 1 Concert - December 12 at Agora - initial feedback is positive</li> <li>● Christmas Bureau and Food Bank campaign - very successful</li> <li>● Carolling in the Gym</li> <li>● Hot chocolate and cookies - Provided by the Parent Association from <b>Everyday Food Co.</b></li> <li>● Staff lunch - Provided by the Parent Association from <b>The Italian Centre Sherwood Park.</b></li> </ul>	

**2024 WBF Mid-Point review**

- Sent out Monday, January 8th, 2024.
- 46 responses so far
- Will keep the survey open until Friday, January 19th, 2024.
- Summary of response will be shared in Office Weekly email.

**2024-2025 School Fee Consultation**

- Lunch and field trip fees have not changed since 2017
- Our focus is on fees being affordable while noting rising costs.
- Waiver of school fees - available through an application process
- Agendas cannot be charged as part of school fees.
  - Agenda costs approx \$1200
  - Mixed reviews on use of agendas.
  - Survey parents and teachers on use of paper agendas and current weekly email format.

**Woodbridge Farms Elementary School Fee Schedule**

Fee Category	Fee Name/Description	Per Student 2023-2024	Per Student 2022-2023
Lunch Supervision & Activities	Noon Supervision - ECS	\$ 45.00	\$ 45.00
Lunch Supervision & Activities	Noon Supervision - Gr.1-6	\$ 90.00	\$ 90.00
Activity	Field Trips - ECS	\$ 85.00	\$ 85.00
Activity	Field Trips - Gr. 1	\$ 60.00	\$ 60.00
Activity	Field Trips - Gr. 2	\$ 60.00	\$ 60.00
Activity	Field Trips - Gr. 3	\$ 60.00	\$ 60.00
Activity	Field Trip - Gr. 4	\$ 60.00	\$ 60.00
Activity	Field Trips - Gr. 5	\$ 60.00	\$ 60.00
Activity	Field Trips - Gr. 6	\$ 60.00	\$ 60.00
Activity	Ski/Snowboard Trip	\$ 50.00	\$ 50.00
Activity	Swimming - Gr. 5	\$ 55.00	\$ 55.00

**Woodbridge Farms School Council**

	<p><b>Upcoming Dates</b></p> <ul style="list-style-type: none"> <li>● January 31 - Professional Learning Day (CRM and Supporting Writing Instruction)</li> <li>● February 1 - Grade 4-6 Ski Trip</li> <li>● February 1 - Returning Student and Kindergarten Registration opens</li> <li>● February 5 &amp; 6 - Parent/Teacher interviews</li> <li>● February 7 - Early Out - School Spirit Day</li> <li>● February 8 &amp; 9 - Teacher's Convention - No School</li> <li>● February 15 - 100th Day of School</li> <li>● February 19 - Family Day - No School</li> <li>● February 28 - Pink Shirt Day</li> </ul> <p><b>Questions asked:</b></p>	
<p><b>7.0 New Business</b></p>	<p><b>7:33 p.m.</b></p> <ul style="list-style-type: none"> <li>● COSC grant deadline moved. There is \$500 available for workshops through ASCA.</li> <li>● Workshops that would benefit our school             <ul style="list-style-type: none"> <li>○ Effective Engagement Within the School Community</li> <li>○ Tools for Effective School Council                 <ul style="list-style-type: none"> <li>■ Total \$500. GST needs to be paid.</li> <li>■ Possibility of Parent Association covering GST or combining resources with neighbouring schools.</li> </ul> </li> </ul> </li> </ul>	<p>School council to confirm workshop dates, office to email out information.</p>
<p><b>8.0 Adjournment</b></p>	<p>Meeting adjourned at: <b>7:38 p.m.</b>            Next Meeting:</p> <ul style="list-style-type: none"> <li>● March 11, 2024 6:30 p.m.</li> <li>● May 13, 2024 6:30 p.m.</li> </ul> <p>Location: Woodbridge Farms Elementary/Virtual</p>	



# Woodbridge Farms School Council Agenda

Monday, March 11, 2024, 6:30 P.M.

Place: Woodbridge Elementary School/ Virtual

## SCHOOL COUNCIL EXECUTIVE

**Principal:** Kari Huk  
**Assistant Principal:** Teri Pearn  
**Chair:** Leanne Weiss  
**Vice Chair:** Marco Candia  
**Secretary:** Mel Fawcett

Time	Item	Owner
6:30 p.m.	1.0 Welcome/ <a href="#">Land Acknowledgement</a>	Leanne Weiss
6:35 p.m.	2.0 Review and Approval of Previous Minutes <a href="#">Jan 15 WBFSC Minutes</a>	Leanne Weiss
6:40 p.m.	3.0 Approval of Agenda	Leanne Weiss
6:42 p.m.	4.0 Trustee Report	Cathy Allen
7:00 p.m.	5.0 COSC Report	Marco Candia and/or Meagan Bruce
7:10 p.m.	6.0 School Report	Kari Huk and Teri Pearn
7:25 p.m.	7.0 New Business	Various
7:30 p.m.	8.0 Adjournment Next Meeting: May 13, 2024. 6:30 p.m at Woodbridge/Virtual	

Check out our Facebook page [Woodbridge Farms Elementary Parents Group](#)



## Woodbridge Farms School Council Minutes

**Date: Monday, March 11, 2024, 6:30 p.m.**

**Place: Woodbridge Elementary School / Virtual**

Principal	Kari Huk
Assistant Principal	Teri Pearn
School Board Trustee	Cathy Allen
Chair	Leanne Weiss
Vice Chair	Marco Candia
Secretary	Mel Fawcett

<b>Agenda Item</b>	<b>Notes</b>	<b>Actions</b>
<b>1.0 Welcome/Land Acknowledgement</b>	<b>6:35 p.m.</b> We acknowledge that we are on Treaty 6 territory and the traditional homeland of the Métis Nation. These are the meeting grounds, gathering place, and travelling route to the Cree, Nakota Sioux, Dene, Saulteaux, Blackfoot, and Métis. We acknowledge all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries. At Woodbridge Farms, we recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples.	
<b>2.0 Review and Approval of Previous Minutes</b>	<b>6:37 p.m.</b> Marco motions to approve January minutes, 2nd by Nana. All in favour.	Approved as circulated.
<b>3.0 Approval of Agenda</b>	<b>6:38 p.m.</b> Jess motions to approve agenda, 2nd by Mel. All in favour.	Approved as circulated.
<b>4.0 Trustee Report</b>	<b>6:39 p.m. Attached Report from Cathy Allen. Thank you for your attendance.</b>	

**THREE-YEAR ENGAGEMENT STRATEGY: FRENCH IMMERSION AND SENIOR HIGH ENROLMENT**

As part of EIPS’ Three-Year Engagement Plan, the Division has put significant work into exploring how best to enhance its French Immersion program addressing enrolment pressures, boosting program retention and balancing enrolment. To develop a solution, EIPS undertook a year-long public engagement effort that included four phases of consultations with the school community—families, students, staff and community members.

The Board approved a solution to best address the anticipated enrolment pressures in Ardrossan, enhance French Immersion program retention and balance senior high enrolment in Sherwood Park:

- relocate EIPS’ senior high French Immersion program, grades 10-12, to Salisbury Composite High effective when the new Sherwood Park replacement school opens, expected in the 2026-27 school year.
- adjust Strathcona County’s senior high attendance boundaries for Lakeland Ridge to be redesignated to Bev Facey Community High effective when the new Sherwood Park replacement school opens, expected in the 2026-27 school year.
- adjust the French Immersion junior high attendance boundaries for Cambrian Crossing, to redesignate Sherwood Heights Junior High effective in the 2024-25 school year.

Now approved, EIPS will engage families and staff to develop an implementation plan to ensure a smooth transition for everyone when the changes take effect.

**SCHOOL FEE PARAMETERS: 2024-25**

The Board approved the school fee parameters for the 2024-25 school year. Overall, the 2024-25 school fee parameters are similar to the previous year. Highlights include:

*Optional-courses fees – five per cent allowable increase, up to seven per cent for food courses*



- Noon-supervision fees – five per cent allowable increase*
- Activity fees – five per cent allowable increase*
- Extracurricular fees – five per cent allowable increase*
- Non-curricular travel fees – five per cent allowable increase*
- Non-curricular goods and services fees – five per cent allowable increase*

Schools must set all fees at a cost-recovery rate. If fees are over-charged by more than \$10 a student, schools must refund that amount to the student through credit. Additionally, if any fees exceed the listed parameters, the school must submit an explanation for EIPS' Superintendent and Secretary-Treasurer to review. With the fee parameters now approved, schools can begin establishing their 2024-25 School Fees Schedule.

**2024 ASCA SCHOOL COUNCIL CONFERENCE AND AGM: REGISTRATION SPONSORSHIP**

The Board approved sponsoring the registration fee for school council members to participate in the 2024 Alberta School Councils' Association (ASCA) School Council Conference and Annual General Meeting on April 26-28 for one member per school council up to a maximum of \$5,000.

**LEVERAGING STUDENT ACHIEVEMENT FUND INITIATIVES**

The Board received for information the Leveraging Student Achievement (LSA) Fund Initiative Report. In total, the LSA fund balance is \$101,000 and will be used to support initiatives that focus on student learning needs and equity of student programming. For 2023-24, planned LSA initiatives all focus on junior high literacy and numeracy, areas where the Division still sees the highest level of learning loss since the pandemic. Specifically, the Division has hired two lead teachers, one for literacy and one for numeracy, to support EIPS' junior high schools, working directly with struggling students and with teachers to help plan, develop, deliver and assess lessons to address learning loss. The goal, of course, is to improve educational outcomes for students in literacy and numeracy; enhance professional learning; and improve supports for students, staff and families.

**GOVERNMENT OF ALBERTA PROPOSED POLICIES ANNOUNCED BY PREMIER SMITH**

Alberta school board trustees attended a virtual meeting with the Minister of Education on February 5, 2024, during which the minister outlined the proposed policies related to:

- students altering their name or pronouns used by teachers, administration and educational staff
- the opt in process for parents and guardians in any instance when a teacher provides formal instruction on subject matter involving gender identity, sexual orientation or human sexuality
- approval by the Ministry of Education for all third-party resource materials or presentations related to gender identity, sexual orientation or human sexuality

There will be continued conversations with the Minister of Education as he has requested feedback from the trustees. The EIPS Board of Trustees will provide feedback on the proposed policies to the Minister of Education.

In EIPS we teach the Alberta curriculum and we adhere to all requirements under the Education Act. EIPS remains committed to Policy 19 Welcoming, Caring, Respectful and Safe Learning and Working Environments that respect diversity and foster a sense of belonging. All individuals within the Division have the right to learn and work in settings that promote equality of opportunity, dignity and respect regardless of race, age, ancestry, place of origin, colour, religious beliefs, gender, gender identity, gender expression, physical or mental disability, marital status, family status, socioeconomic status and sexual orientation.

Every EIPS student is valued and every EIPS student is important. Every EIPS employee is valued and is important. EIPS supports open communication with parents and guardians because we are partners in their children’s education.

**DID YOU KNOW?**

Section 58.1 of the current Education Act requires school boards to notify parents and caregivers when courses, programs of study, instructional materials, instruction or exercises contain subject matter that deals primarily with human sexuality. Included in this notice is always an opportunity for parents and caregivers to opt out of the instruction without any academic penalty to the

	<p>student. It's a practice that's been in place since 2014, and one that EIPS has consistently followed.</p> <p><b>Questions asked:</b></p>	
<p><b>5.0 COSC (Committee of School Councils)</b></p>	<p><b>6:50 p.m. Meeting attended by Marco</b></p> <ul style="list-style-type: none"> <li>● 2024 ASCA provincial Conference April 26, 27, 28.</li> <li>● ASCA Annual General Meeting (AGM) April 28, 2024             <ul style="list-style-type: none"> <li>○ ASCA Board of Directors Election</li> <li>○ Online and at Delta Marriott Edmonton South</li> </ul> </li> </ul> <p><b>Questions asked:</b></p>	
<p><b>6.0 School Report</b></p>	<p><b>6:56 pm Principal Kari Huk and Assistant Principal Teri Pearn</b></p> <p><b>School Activities</b></p> <ul style="list-style-type: none"> <li>● Irish Dancers and School Assembly - March 15</li> <li>● School Leadership Team: Food Bank Drive - March 18 - 21</li> <li>● Bottle Drive to Support Harvest Basket - May 21 - 24</li> </ul> <p><b>2024 WBF Midpoint Review Highlights Parent Survey (60 Participants)</b></p> <ul style="list-style-type: none"> <li>● Communication - positive feedback on weekly office emails and classroom updates.</li> <li>● Division 1 Christmas Concert - majority like the location and capacity allotment. Parking is a concern.</li> <li>● Field Trips - prefer flat rate fee and continue with optional field trips (ski trip, swimming).</li> <li>● Student engagement - students like teachers and staff engagement and fun days.</li> <li>● Parent engagement - Happy with various volunteer opportunities. Would like assignments and tests to be sent home. Would like to see parent information nights on topics; social media, emotional regulation, anxiety and ADHD, internet safety.</li> <li>● School and Parent council meetings - Mon, Tues, Thurs at 6:30 p.m. every other month.</li> <li>● Fundraisers - 50/50, pizza deals and coupons, ice melt, Mabels Labels, Raffles.</li> </ul>	

- Hot Lunch - 55% 2x a month, 32% once a month - Suggestions: Everyday Food Co, Pasta Pantry, Chicken, more vegetarian options. More consistent schedule and advance notice.

**2024 WBF Midpoint Review Highlights Staff Survey**

- Parent council support - Volunteer opportunities
- Whole school events - Spirit day, Read-a-thon, roller skating
- Gym equipment - get new, updated equipment

**2024 WBF Midpoint Review Highlights Student Survey**

**Division 1**

- Love theme days and want more
- ¾ like Christmas concert
- School enrichment - Alien Inline, gymnastics, parkour, climbing
- Best Parts of school - Recess, teachers
- Least favourite parts of school - Math, waking up early.
- What makes you feel safe - Teachers, locked doors, no body contact rule.
- School Council - Halloween Dance, Wee Wonderland, Hot Lunch

**Division 2**

- Love theme days and want more
- Christmas concert- majority did not want one
- School Enrichment - Alien Inline, Theatre
- Best parts of school - Friends, teachers, knowing everybody
- What makes you feel safe - safety drills, teachers, friends
- School Council - Halloween dance, Wee Wonderland, Hot Lunch

**School Fees 2024 - 2025**

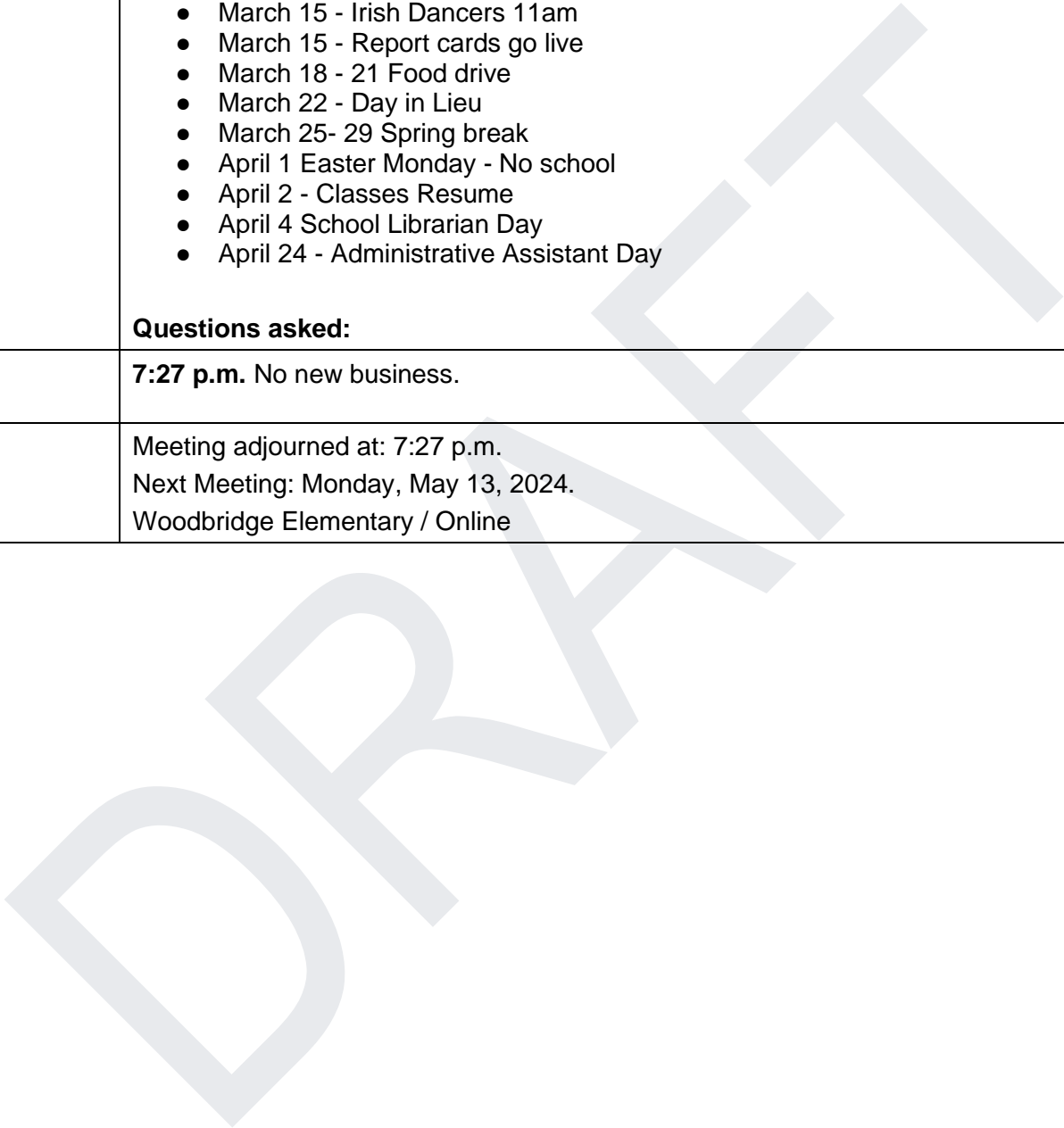
- Have not increased over 5 years.
- 2024-2025 field trips will increase by \$5 for all grades.
- Grade 6 year end field trip will be an additional cost.

**Upcoming Dates**

- March 14 - Picture Day - Kindergarten - Grade 3, CSP, Connections
- March 15 - Picture Day - Kindergarten, Grade 4 - 6, impact

**Woodbridge Farms School Council**

	<ul style="list-style-type: none"> <li>● March 15 - Irish Dancers 11am</li> <li>● March 15 - Report cards go live</li> <li>● March 18 - 21 Food drive</li> <li>● March 22 - Day in Lieu</li> <li>● March 25- 29 Spring break</li> <li>● April 1 Easter Monday - No school</li> <li>● April 2 - Classes Resume</li> <li>● April 4 School Librarian Day</li> <li>● April 24 - Administrative Assistant Day</li> </ul> <p><b>Questions asked:</b></p>	
<b>7.0 New Business</b>	<b>7:27 p.m.</b> No new business.	
<b>8.0 Adjournment</b>	Meeting adjourned at: 7:27 p.m. Next Meeting: Monday, May 13, 2024. Woodbridge Elementary / Online	





# Woodbridge Farms School Council Agenda

Monday, May 13, 2024, 6:30 PM  
Woodbridge Elementary School/Virtual

## SCHOOL COUNCIL EXECUTIVE

Principal: Kari Huk  
Assistant Principal: Teri Pearn  
Chair: Vacant  
Vice Chair: Marco Candia  
Secretary: Mel Fawcett

Time	Item	Owner
6:30 PM	1.0 Welcome/ <a href="#">Land Acknowledgement</a>	Mel Fawcett
6:35 PM	2.0 Review and Approval of Previous Minutes <a href="#">March 11 WBFSC Minutes</a>	Mel Fawcett
6:40 PM	3.0 Approval of Agenda	Mel Fawcett
6:40 PM	4.0 Trustee Report	Cathy Allen
6:55 PM	5.0 COSC Report	Marco Candia
7:00 PM	6.0 School Report	Kari Huk and Teri Pearn
7:20 PM	7.0 New Business Popsicle Trucksicle Event	Mel Fawcett
7:30 PM	8.0 Adjournment Next Meeting: TBD	Mel Fawcett



## Woodbridge Farms School Council Minutes

**Date: Monday, May 13, 2024, 6:30 PM**

**Place: Woodbridge Elementary School / Virtual**

Principal	Kari Huk
Assistant Principal	Teri Pearn
School Board Trustee	Cathy Allen
Chair	Vacant
Vice Chair	Marco Candia
Secretary	Mel Fawcett

Agenda Item	Notes	Actions
<b>1.0 Welcome/Land Acknowledgement</b>	<p><b>6:33 PM</b></p> <p>We acknowledge that we are on Treaty 6 territory and the traditional homeland of the Métis Nation. These are the meeting grounds, gathering place, and travelling route to the Cree, Nakota Sioux, Dene, Sauteaux, Blackfoot, and Métis. We acknowledge all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries. At Woodbridge Farms, we recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples.</p>	
<b>2.0 Review and Approval of Previous Minutes</b>	<p><b>6; 36 PM</b></p> <p>Taryn motions to approve March meeting minutes. 2nd by Mel. All in favour.</p>	Approved as circulated.
<b>3.0 Approval of Agenda</b>	<p><b>6: 38 PM</b> Nana motions to approve the agenda. 2nd by Mel. All in favour.</p>	Approved as circulated.
<b>4.0 Trustee Report</b>	<p><b>6:38 PM</b></p> <p>Cathy Allen absent, Trustee report below.</p> <p><b>ASCA AWARD</b></p>	

Alberta School Councils' Association (ASCA) awarded Elk Island Public Schools with its Division School Council Engagement Award. We are honoured to receive this award as it is an example of the partnership we have between the Division and the families at the schools across EIPS. Without their support, we wouldn't be the school division we are today.

**ACCESSING DIVISION UNALLOCATED RESERVES: 2024-25**

The Board approved accessing \$352,000 of the Division's unallocated reserves to cover staffing costs in the 2024-25 school year. EIPS now projects the Division Unallocated Reserve to be \$3.05 million by Aug. 31, 2025—well within the operating reserve limit.

**2024-25 SPRING BUDGET HIGHLIGHTS**

- Funding rates remain unchanged. This is a status quo budget.
- Enrolment growth is funded. This means overall revenue will increase slightly from the year before. Revenue is calculated on a three-year weighted moving average – 2022-23 (20%) Actual, 2023-24(30%) Estimate, 2024-25(50%) Projection. The projected enrollment for 2024-25 is up by 53 students.
- Student transportation funding remains the same. There was a funding increase in 2023-24.
- The Classroom Complexity Grant remains the same. EIPS is seeing increased demands placed on the classrooms due to the growing number of students with increased diverse needs.
- There is no funding to cover inflationary increases – CPP, EI, Employee benefits, utilities and insurance. The division will allocate reserve funds to offset these increased costs.
- The Mental Health Grant is discontinued. These funds supported the Reset Rooms in junior high schools.
- EIPS will ensure it uses all available resources to meet the priorities, goals and outcomes listed in its Four-Year Education Plan and that all students have the necessary skills to transition to the next grade or the world of work

**STUDENT TRANSPORTATION FEES: 2024-25**

The Board approved the Student Transportation fee schedule for the 2024-25 school year. Student Transportation offers an enhanced transportation fee structure. As such, all riders pay a fee for transportation services. It's an equitable structure for riders and allows EIPS to maintain its current level of service. Thanks



	<p>to a new provincial funding model for student transportation—introduced in 2023-24—which expands the rider eligibility distance and money to cover higher fuel and inflationary costs, some fees will decrease in 2024-25. The Division will also apply a 40% rebate to current Student Transportation riders. Additionally, Student Transportation will continue to offer a payment-plan option—available to families with fees of \$300 and more—paid over seven months. The approved 2024-25 student fee schedule is available online at <a href="#">Student Transportation Fees 2024-25</a>.</p> <p><b>THANK YOU TO THE SCHOOL COUNCIL VOLUNTEERS</b>          Thank you to the parents and guardians for taking the time to attend the School Council meetings this school year and for everything you do at the school. I know that you have a never-ending number of responsibilities to look after, so your time is precious and so incredibly appreciated. Thank you for all your hard work and thank you for being involved in your child’s education. Have a wonderful summer and I look forward to seeing you in September 2024.</p> <p>Please contact me with questions or concerns.</p> <p>Respectfully submitted,          Cathy Allen  <a href="mailto:cathy.allen@eips.ca">cathy.allen@eips.ca</a>          780-417-8109</p> <p><b>Questions asked:</b></p>	
<p><b>5.0 COSC (Committee of School Councils)</b></p>	<p><b>6:38 PM</b>          No update.</p> <p><b>Questions asked:</b></p>	
<p><b>6.0 School Report</b></p>	<p><b>6:39 PM Kari Huk and Teri Pearn</b></p> <p><b>Division 2 Fine Arts Evening</b> - Excellent turn out          Positive feedback from caregivers, students and staff.</p>	

**May/June School Activities**

Moose Hide Campaign - May 21/22  
School Spirit Day - June 7  
Indigenous Peoples Day and Lunch on the Land - June 21  
Canada Day - Last Day of School - June 26

**School Spirit Day - Friday June 7**

Students are placed in a grade group team and will rotate through a variety of stations.

**2024-2025 Class Configuration**

- Kindergarten - 2 classes, Grade 1, Grade 1-2, Grade 2, Grade 3, Grade 3-4, Grade 4, Grade 5, Grade 5-6, Grade 6, Music.
  - \*\* As in past years, we won't be taking requests for specific teachers.
- **Systems Programs:** Connections, Connections, Communications Skills Program, Impact, Impact.

**Next Year - School Supplies**

- Vendor **School Start** gives the option to purchase school supplies online and have them shipped home or the school. Details to come in the school weekly email.
- School supplies list available on school website.

**Next Year- Internal Booking**

- **Meet the Staff - August 28 at 5 PM**
  - Parents and students will attend in an open house format.
- Parent/Teacher interviews - October 23 & 24
- Family Dance - October 25
- Wee Wonderland - December 11 - 13
- Parent/Teacher Interviews - February 4 5
- Sports Day - June 5

**Upcoming Dates**

**Woodbridge Farms School Council**

	<p><b>May</b></p> <ul style="list-style-type: none"> <li>● May 16, 17, &amp; 20 No school</li> <li>● May 21 Moosehide Campaign</li> <li>● May 24 80s/90s theme day</li> <li>● May 23 - Kindergarten &amp; Systems Program open house</li> <li>● May 27 - Grade 6 - Field Trip to Birch Bay</li> </ul> <p><b>June</b></p> <ul style="list-style-type: none"> <li>● June 5 - Early out and EBF wear</li> <li>● June 7 - School Spirit Day</li> <li>● June 17 - Year End Assembly</li> <li>● June 21 - National Indigenous Peoples Day - Lunch on the Land</li> <li>● June 25 - Grade 6 Farewell</li> <li>● June 26 - Last Day for students &amp; Canada Day</li> </ul> <p><b>Questions asked:</b></p>	
<p><b>7.0 New Business</b></p>	<p><b>7:00 PM</b> Popsicles Truck - 2:30 June 7, 2024 - Mel to book.</p>	
<p><b>8.0 Adjournment</b></p>	<p>Meeting adjourned at: <b>7:02 PM</b> Next Meeting: TBD</p>	