



Woodbridge Farms Parent Association Council Minutes

Monday, January 15, 2024, 7:30 p.m.
Woodbridge Farms Elementary School/Virtual

President	Nana Thaver
Vice President	Jess Cook
Treasurer	Taryn Bryenton
Secretary	Mel Fawcett

Agenda Item	Notes	Actions
1.0 Welcome	7:38 pm Meeting called to order.	
2.0 Old business and approval of last meeting's minutes	7:40 p.m. Marco motions to approve October 12 Urgent Meeting minutes. Leanne 2nd. All in favour. 7:41 p.m. Jess motions to approve November 27 Meeting minutes. Taryn 2nd. All in favour.	Approved as circulated. Approved as circulated.
3.0 Approval of Agenda	7:43 p.m. Mel motions to approve the agenda. Megan 2nd. All in favour.	Approved as circulated.
4.0 Treasurer Update	7:44 p.m. <ul style="list-style-type: none"> ● Wee Wonderland update: Profit: \$4,703 ● Bank balance: \$24,442 ● Total Profit to YTD: \$8,737 	
5.0 Fundraising Update	7:48 p.m. Hot Chocolate and Cookie Day - Dec 19 <ul style="list-style-type: none"> ● Approved budget \$300 ● Total Expense: \$451.63 <ul style="list-style-type: none"> ○ Nana motions to approve \$151.63. Mel 1st, 2nd by Jess. All in favour. Teacher Appreciation Lunch - Dec 20- Thankyou to Jess for organizing December Lunch. Wee Wonderland Update <ul style="list-style-type: none"> ● Spent \$ 4,994 ● Profit \$4703 <ul style="list-style-type: none"> ○ \$4486 profit ○ \$217 remaining from donations 	Approved as circulated. School Council will lead future appreciation events, Parent Association will provide funding.

	<p>8:13 p.m. Motion to approve 2024 Wee Wonderland Budget. \$4500 to restock merchandise. \$217 to carry into 2024 donations. Marco 1st, 2nd by Jess. All in favour.</p> <ul style="list-style-type: none"> ● Wee Wonderland 2024 - Date TBD between Dec 2 - 20 <ul style="list-style-type: none"> ○ Requesting use of the gym for 4 days. 1 day to set up and 3 for students to shop. ○ Requesting new bins for storage. <p>Hot Lunch Update</p> <ul style="list-style-type: none"> ● Bin request / Update and feedback <ul style="list-style-type: none"> ○ Bin request tabled until inventory is done with Wee Wonderland. ○ Survey sent out to gather feedback. Will share when results are in. ● Hot lunch program to transition from HotLunch.net to MunchaLunch for 2024-2025 school year. ● To ensure transparency and equal access to resources any programs used or paid for by the Parent Association will be accessible to all executive members of the School Council and Parent Association. 	<p>Approved as circulated.</p>
<p>6.0 Funding Requests</p>	<p>8:28 p.m. None</p>	
<p>7.0 New Business</p>	<p>8:30 p.m. Buddy Bench Update</p> <ul style="list-style-type: none"> ● Incorrect spelling of names and dates of retirees, error to be corrected by Parent Association. <ul style="list-style-type: none"> ○ Option 1 \$1600 ○ Option 2 \$:1280 <p>Jess motions to approve option 2, 2nd by Megan. All in favour.</p> <p>Harvest Basket - Discussion with Italian Center to provide donations. Staff Appreciation Lunch - School Council to lead, Parent Association to fund. Stawnichy Fundraiser - prior to spring break- information to follow Spring Flowers - Pickup prior to Mother's Day</p>	<p>Approved as circulated.</p>
<p>8.0 Announcements</p>	<p>None</p>	
<p>9.0 Adjournment</p>	<p>8:47 p.m. Next Meeting Dates:</p> <ul style="list-style-type: none"> ● Monday, March 11, 2024 ● Monday, May 13, 2024 <p>Location: Woodbridge Farms / Virtual</p>	