



**Woodbridge Farms School Council
Minutes**

**September 25, 2023 at 20:16
Woodbridge Farms Elementary School/Virtual**

President Tara Lamabe
Vice President Nana Thaver
Treasurer Julie Ballhorn
Secretary Mel Fawcett

Agenda Item	Notes	Actions
1.0 Welcome	Called to order: 20:17 <ul style="list-style-type: none"> • Membership forms completed and filed. 	
2.0 Approval of Agenda	20:17 Nana motions to approve current AGM agenda. Julie 2 nd . All in favour.	Approved as circulated.
3.0 Year in Review	20:18 Executive WBFPA 2022-2023: <ul style="list-style-type: none"> • President – Tara Lamabe • Vice President – Nana Thaver • Treasurer – Julie Ballhorn • Secretary – Mel Fawcett Meeting Dates: September 26, 2022, November 14, 2022, January 16, 2023, March 13, 2023, May 8, 2023. Parent Association Activities: <ul style="list-style-type: none"> • Fundraisers <ul style="list-style-type: none"> • Box of Cards • Stawnichy • Spring Flowers • Funded <ul style="list-style-type: none"> • Buddy Bench Plaques • Staff Appreciation Lunches • Grade 6 Farewell Lunch • Decodable Books • Smart Displays for 3 Classrooms 	

	<ul style="list-style-type: none"> Ongoing operating fees: computer security, insurance, bank fees, surcharges 	
4.0 Financial Report	<p>20:19</p> <ul style="list-style-type: none"> Income Statement attached below. <ul style="list-style-type: none"> Taryn motions to approve 2022-2023 income statement. Nana 2nd. All in favour. Two volunteers to audit income statement. <ul style="list-style-type: none"> Alexia and Laurie 	<p>Approved as circulated</p> <p>Alexia and Laurie to audit income statement.</p>
5.0 Overview of Parent Association Executive Positions	<p>20:20</p> <p>Overview of positions attached below.</p> <ul style="list-style-type: none"> No questions from floor regarding positions. 	
6.0 Election for the 2023-2024 Parent Association Executive	<p>20:22</p> <p>Call for nominations</p> <ul style="list-style-type: none"> Nana nominates self for President, 2nd by Meagan. Nana accepts. All in favour. Taryn nominates Jessica for Vice President, 2nd by Nana. Jess accepts. All in favour. Jess nominates Taryn for Treasurer, 2nd by Julie. Jessica accepts. All in favour. <ul style="list-style-type: none"> Julie nominates Mel for Secretary, 2nd by Nana. Mel accepts. All in favour. 	<p>Approved as circulated</p> <p>Approved as circulated</p> <p>Approved as circulated</p>
7.0 Changes to WBFPA Banking	<p>20:23</p> <ul style="list-style-type: none"> Nana motions to add Jessica Cook and Taryn Bryenton as signing authority and remove Julie Ballhorn and Tara Lamabe. 2nd by Mel. All in favour. 	<p>Approved as circulated.</p>
8.0 Adjournment	<p>Adjournment 20:26</p>	