



**Woodbridge Farms School Council
Minutes**

**September 25, 2023, at 20:16
Woodbridge Farms Elementary School/Virtual**

Principal	Kari Huk
Assistant Principal	Teri Pearn
School Board Trustee	Cathy Allen
Chair	Tara Lamabe
Vice Chair	Julie Ballhorn
Secretary	Mel Fawcett

Agenda Item	Notes	Actions
1.0 Welcome	<p>18:04 Land acknowledgment and Welcome introductions by Kari Huk and Julie Ballhorn.</p> <p>We acknowledge that we are on Treaty 6 territory and the traditional homeland of the Métis Nation. These are the meeting grounds, gathering place, and travelling route to the Cree, Nakota Sioux, Dene, Saulteaux, Blackfoot, and Métis. We acknowledge all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries. At Woodbridge Farms, we recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples.</p>	
2.0 Review and Approval of Previous Minutes	<p>18:08 Taryn motions to approve March minutes. 2nd by Leanne. All in favour.</p> <p>18:09 Leanne motions to approve May meeting minutes. 2nd by Marco. All in favour.</p>	<p>Approved as circulated.</p> <p>Approved as circulated.</p>
3.0 Year in Review	<p>18:12</p> <ul style="list-style-type: none"> • Marco motions to approve current agenda. 2nd by Taryn. All in favour. 	<p>Approved as circulated</p>

4.0 Trustee Report

18:13 School Board Trustee Cathy Allen

APPRECIATION/WELCOME

Thank you to the staff for their work in preparing for the return of students to school. Welcome back to all of the students, parents and caregivers. The EIPS Trustees are looking forward to the 2023-24 school year.

BOARD EVALUATION

On August 24, 2023 trustees participated in the annual Board Self-Evaluation Report workshop. The Board uses the data contained in the report to support the design of the work plan for the upcoming year.

EIPS EXECUTIVE TEAM

Superintendent Stoddard introduced three new members of the EIPS Executive Team:

- Ragan Johnson, the Associate Superintendent of Human Resources
- Ryan Marshall, the Associate Superintendent of Support for Students
- Weylin Gilewich, the Director of Information Technologies

PARENT ENGAGEMENT

On August 17, 2023 Superintendent Stoddard took part in the Walk Alongside Alberta meeting, hosted by the Alberta School Councils' Association. Walk Alongside Alberta is a new initiative to build systemic parent engagement in public education. The key presenter was Debbie Pushor, a professor at the University of Saskatchewan and renowned parent engagement expert, who spoke about her research on the benefits of parent engagement within the education system. EIPS is the first Alberta school division to join the Walk Alongside Alberta initiative.

STUDENT ENROLLMENT NUMBERS

EIPS Financial Services will be using enrolment numbers from the end-of-day Sept. 13, 2023 in preparation for the upcoming Fall Budget.

NOMINATION OF CHAIR AND VICE-CHAIR

The Board held its annual organizational meeting, which included nominations and elections for the Chair and Vice-Chair positions. Trustee Cathy Allen was elected the Chair, and Trustee Susan Miller was elected the Vice-Chair. Both individuals will lead the Board of Trustees throughout the 2023-24 school year.

COUNCIL OF SCHOOL COUNCILS (COSC) MEETING DATES

To kick off the 2023-24 COSC meeting season, EIPS Board of Trustees is hosting an in-person Meet and Greet on Oct. 4, 2023.

	<p>The doors open at 5:15 pm. The COSC meeting will follow the Meet and Greet at 6:00 pm. All COSC meetings will be held at Central Office in Sherwood Park (683 Wye Road). The meeting dates are:</p> <ul style="list-style-type: none"> • October 4, 2023 • November 1, 2023 • January 10, 2024 • February 7, 2024 • March 6, 2024 <p>Questions asked: None</p>	
<p>5.0 COSC (Committee of School Councils)</p>	<p>18:20 COSC Meeting Report</p> <ul style="list-style-type: none"> • 5.1 ASCA membership- Deadline to sign up for membership is Oct 31st. EIPS to pay membership. <ul style="list-style-type: none"> • 18:22 Nana motions to sign up for membership. 2nd by Meagan. All in favour. • Volunteer(s) needed to attend monthly meetings. <ul style="list-style-type: none"> • Thank you to volunteers Marco and Meagan. <p>Questions asked: None</p>	<p>Approved as circulated</p>
<p>6.0 School Report</p>	<p>18:22 Principal Kari Huk and Vice Principal Teri Pearn</p> <ul style="list-style-type: none"> • Staff Introductions <p>* FSLW – Family School Liaison Worker plays a unique role in the educational system by supporting students, families and school staff to ensure students’ academic success and emotional wellbeing. They primarily focus on addressing social, emotional, and behavioural issues that can hinder a student’s experience. This role partners with guardians and caregivers at Woodbridge Farms to deal with various needs such as bullying, family challenges, mental health concerns, or community supports. An FSLW assesses students’ needs, develops interventions plans, and collaborates with teachers and administrators to create a supportive for learning.</p> <p>FSLWs also connect families with community resources and services, addressing issues like housing instability, substance abuse, domestic violence, and challenges in the home that may impact a student’s education. They often act as advocates, ensuring that students and their caregivers receive appropriate community supports when needed.</p> <p>In addition to direct student support. FSLWs contribute to the overall school climate by promoting anti-bullying initiatives, conflict resolution programs, and mental health literacy</p>	

projects. This role supports the administration that enables students to thrive academically and emotionally.

- Current enrollment is 317 students.
 - Parent Year End Survey Feedback
 - Communication – Families will receive weekly updates through email from their student's teacher, this communication replaces agendas (more information is provided, if you child misses school you still get the information, updates on what is happening in the classroom, important dates)
 - Weekly email from the office – sent out on Fridays.
- Woodbridge Farms focus on the 7 Teachings
 - Bear brings us courage
 - Sabe beings us Honesty
 - Turtle brings us Wisdom
 - Bison brings us Respect
 - Wolf brings us humanity
 - Eagle brings us love
- Terry Fox run raised \$1128. Donations were moved online this year.
- Nation Truth and Reconciliation Week
 - Staff will be leading students through a variety of educational activities to lean about the history of residential schools and why we honour Orange Shirt Day
 - September 29 – Orange Shirt Day
 - Wearing an orange short and promoting the slogan, Every Child Matters, is an affirmation of our commitment to raise awareness of the residential school experience and to ensure that every child matters as we focus on our hope for a better future in which children are empowered to help each other.
 - A virtual assembly will take place at 9:10am

Important Dates:

September:

- Sept 25 M/W – Little Elk Island Adventure & Bus Evacuation
- Sept 26 & 27 Picture Day
- Sept 29 Orange Shirt Day & T/Th Little Elk Island Adventures

October

- Oct 2-5 Read in Week

	<ul style="list-style-type: none"> • Early out 2:23 PM • Oct 5 World Teacher’s Day • Oct 6 No School – Professional Learning Day • Oct 9 No School - Happy Thanksgiving • Oct 11 Oilers 1st game of the Regular Season! • Oct 16 – 20 Bags of Love & Basically Babies Charity Initiative • Oct 17 &18 PT Interviews & Picture Retakes • Oct 2 Family Dance • Oct 31 Halloween Activities PM <p>November</p> <ul style="list-style-type: none"> • Nov 1 Read a Thon Kick off Assembly • Nov 1 Early Dismissal • Nov 3 Remembrance Day Assembly (10:45am) • Nov 6- 10 No School – Fall Break • Nov 19 – 25 Bullying Awareness Week <p>Contact information</p> <ul style="list-style-type: none"> • Website https://www.woodbridgefarms.ca/ • Facebook https://www.facebook.com/wbfschool • X @wbfschool <p>Questions asked: None</p>	
<p>7.0 New Business</p>	<p>18:48 No new business.</p>	
<p>8.0 Adjournment</p>	<p>Meeting adjourned at: 18:48 Next Meeting: Fall 2023 Time: TBD Location: Woodbridge Farms Elementary/Virtual</p>	<p>Next Meeting TBD</p>