



Woodbridge Farms School Council Agenda

Date: September 25, 2022

Time: 17:30

Place: Woodbridge Farms Elementary

SCHOOL COUNCIL EXECUTIVE 2021-2022	Principal: Kari Huk Vice Principal: Teri Pearn Chair: TBA Vice Chair: TBA Secretary: TBA	
Time	Item	Owner
17:30	1.0 Welcome and Introductions	
17:35	2.0 Review and Approval of Previous Minutes <ul style="list-style-type: none"> • Approve minutes from February meet. 	
17:40	3.0 Approval of Agenda	
17:45	4.0 Trustee Report	
18:00	5.0 COSC Report	
18:10	6.0 School Report	Principal Keri Huk Vice Principal Teri Pearn
18:25	7.0 New Business	
18:30	8.0 Adjournment Next Meeting: TBA	



Principal	Kari Huk
Vice Principal	Teri Pearn
School Board Trustee	Trina Boymook
Chair	Tara Lamabe
Vice Chair	Julie Ballhorn
Secretary	Mel Fawcett

Agenda Item	Notes	Actions
1.0 Welcome	17:39 School Council meeting called to order. Welcome introductions: Tara Lamabe.	
2.0 Review and Approval of Previous Minutes	17:42 Move to approve February meeting minutes, unable to do so, no members are currently present from February meeting. Move to next meeting. Tara motions to approve May School Council Minutes. Mel F, 1 st and Nana, 2 nd , all in favour.	<ul style="list-style-type: none"> • Move February minutes to next meeting for approval. • Approved as circulated.
3.0 Approval of Agenda	17:43 Tara motions to approve current agenda. Natatia, 1 st and Megan, 2 nd , all in favour.	Approved as circulated

<p>4.0 Trustee Report</p>	<p>17:44</p> <p>School board trustee Trina Boymook.</p> <p>Unable to attend meeting, see report below.</p> <ul style="list-style-type: none">• I met with MLA Walker in early August to speak on Sherwood Heights replacement school. He asked to talk on curriculum implementation and respecting diversity. Trustee Allan and myself met with MLA Glubish to speak on Sherwood Heights replacement school and reserve cap.• The Board met with the Minister of Education on September 13. We used our 30 minutes to speak on capital project process and our concerns as it relates to Sherwood Heights, modular project requests and reserve cap.• The Board held a special meeting on September 1 to approve making a request to the Minister of Education to access \$1M from operating reserves and \$1.1M from capital reserves to offset the cost of replacing the storm water drainage pipes at Sal. The full cost of the project is estimated at \$4.1M.• The Board elected the Chair and Vice Chair for the 2022-23 year. I'm honoured to serve a 10th consecutive term as Chair of the Board. I look forward to continuing to work along with Colleen Holowaychuk as Vice Chair.• Public engagement sessions that started in June will continue, as we are back out to share what we heard and gather any further thoughts. September 13, Brentwood attendance area engagement followed up on a conversation on the possibilities of redesignated those that are currently designated to Sherwood Heights to FR Haythorne.• October 3 we will be continuing the conversation with those that live in Summerwood are who are currently designated to Sherwood Heights on the merits of redesignating them to Cloverbar.• October 6 we will be back out to share what we heard from the June Logos engagement. The Superintendent is expected to make recommendations for the Board's consideration at the November Board meeting.• October 26 we will be starting a new public engagement discussion on the location of the secondary French Immersion program. Conversations will focus exploring moving the secondary program from Adrossan to Sherwood Heights with the Senior high program relocated to Bev Facey.• November 3 Public engagement session will start for System Programs locations.• Committee of School Councils (COSC) will be holding its first meeting on Oct 5 in the Boardroom.	
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Woodbridge Farms School Council

	<ul style="list-style-type: none"> An invitation went out today to school council chair and principal to attend a meet and greet pizza supper scheduled 5:15-6:15. The meeting will start at 6:30pm. <p>Questions asked: None</p>	
<p>5.0 COSC (Committee of School Councils)</p>	<p>17:45 COSC Meeting Report</p> <ul style="list-style-type: none"> No COSC report today. Meetings occur the first Wednesday of the month. A representative from school council will attend meetings and report back. We currently have 2 parent volunteers, please reach out to school council if you are interested in attending. <p>Questions asked: None</p>	
<p>6.0 School Report</p>	<p>17:48 Principal Kari Huk and Vice Principal Teri Pearn</p> <ul style="list-style-type: none"> Terry Fox Run was September 23, Woodbridge Farms raised \$916.91 Current enrollment is 315 students last year was 330 students. Elementary schools will be using a new reporting system. Report cards will be available on Teacher Pro. This new system will reflect the same that CSL did, just different program. Parents will access report cards through Parent Portal –use current Login information. First report card will be available for parent viewing on November 25, 2022. <p>School Education Plan</p> <ul style="list-style-type: none"> EIPS will be administering assessments to students in all grade levels to gauge where students are with numeracy and literacy. The results are used to identify areas of improvement and will not affect student grades. Results will allow staff to: <ul style="list-style-type: none"> ✓ Implement targeted small group intervention in Language Arts so that student will demonstrate growth in literacy, ✓ Implement daily number sense. 	

✓ Implement social, emotional learning. Practice mindfulness.

National truth and Reconciliation week

- Staff will be leading students through a variety of educational activities on September 29th.
- September 30th **No school** for Truth and Reconciliation Day.

School Pictures

- Sept 26th Kindergarten
- Sept 27th School

Upcoming dates

- Read in week: Oct 3rd- 7th
Theme choose you own adventure
- Thanksgiving Oct 10th
- First school initiative; Bags of love - more information to come.

- PT Interviews: October 25 and 26 from 16:30 to 19:30
- Bookings will be open in early October. Interviews will be in person.
- Remembrance Day service in November
- Saffron Presentations – Nov 23 and 24 Bullying Awareness Week
- Harvest Basket- Donations are welcome.

Questions asked:

**Harvest Program runs Tuesday and Thursday. Can parents donate?
Yes, donation of gift cards is appreciated or contact the office.**

What is the purpose of grade 2 assessment?

	<p>At the moment there is no information to what the results will be used for. As the staff we will use the assessment to focus learning plans. There is currently no monetary allocation based on the results of the assessment.</p> <p>What is the purpose of grades 1 to 6 numeracy and literacy assessment? Purpose of assessment is to gauge where students are currently and to track growth.</p>	
7.0 New Business	No new business.	
8.0 Adjournment	Meeting adjourned at: 18:11 Next Meeting: TBD Time: TBD Location: TBD	Next Meeting TBD



Woodbridge Farms School Council Agenda

Date: November 14th 2022

Time: 16:30

Place: Woodbridge Elementary School

SCHOOL COUNCIL EXECUTIVE 2021-2022	Principal: Kari Huk Vice Principal: Teri Pearn Chair: Tara Lamabe Vice Chair: Nana Thaver Secretary: Mel Fawcett	
Time	Item	Owner
16:30	1.0 Welcome and Introductions	Tara Lamabe
16:35	2.0 Review and Approval of Previous Minutes <ul style="list-style-type: none"> • Approve February minutes • Approve AGM minutes • Approve September minutes 	Tara Lamabe
16:40	3.0 Approval of Agenda	Tara Lamabe
16:45	4.0 Trustee Report	Trina Boymook
17:00	5.0 Committee of School Councils (COSC) Report	Nana Thaver and/or Meagan Bruce
17:05	6.0 School Report	Principal Kari Huk Vice Principal Teri Pearn
17:10	7.0 New Business	Tara Lamabe
17:15	8.0 Adjournment Next Meeting: January 16 th , 2023	Tara Lamabe



Woodbridge Farms School Council Minutes

Date: November 14th 2022

Time: 16:30

Place: Woodbridge Elementary School

Principal	Kari Huk
Vice Principal	Teri Pearn
School Board Trustee	Trina Boymook
Chair	Tara Lamabe
Vice Chair	Julie Ballhorn
Secretary	Mel Fawcett

Agenda Item	Notes	Actions
1.0 Welcome	Called to order at 19:36 Welcome introductions by Tara Lamabe	
2.0 Review and Approval of Previous Minutes	Approve February Minutes <ul style="list-style-type: none"> 16:38 Natalia motions to approve February minutes, 2nd by Julie. All in favour. Approve September AGM minutes 16:39 Taryn 1 st and Jess 2 nd Approve September School council minutes 16:41 Nana 1 st and Taryn 2 nd	Approved as circulated
3.0 Approval of Agenda	Motion to approve agenda <ul style="list-style-type: none"> 16:42 Jamie 1st and Jess 2nd 	Approved as circulated
4.0 Trustee Report	16:43 School Board Trustee Report: <ul style="list-style-type: none"> The Board approved status quo calendars for the 2023-24 and 2024-25 school years. On October 26 EIPS started a new public engagement discussion that is looking at the best way to strengthen the secondary French Immersion program. Discussions will also include location of the program. 	

Woodbridge Farms School Council

	<ul style="list-style-type: none"> • Last month the Board launched its first Quarterly communication to parents and staff that highlight the Board’s advocacy efforts • November 8 MLA Walk arranged to for us to discuss any concerns that EIPS has that he should be aware of. We discussed concerns with delayed decision on what format that Sherwood Heights will be built through, and we are still waiting to hear from the Minister about our request to access more of our reserves to address Salisbury Composite storm water drainage issue. • On November 17, at the public Board meeting the Board presented with feedback received through various public engagement sessions to deal with cleaning up some of our junior high attendance areas. No recommendation or decision will be made about the junior high attendance area at this meeting. Senior Administration needs more time to complete two other public engagement before the Superintendent will determine his recommendation to the Board. Given that the recommendation is now projected to come after the 2023-24 registration, there will be no changes to the junior high boundaries for the 2023-24 school year. • School Assurance Reviews will be conducted the first week of December this year instead of the end of November due to the late release of the PAT and DIP results. Woodbridge Farm’s assurance review will be held on Monday, December 5 at 1pm. Representatives from your School Council are invited to participate. <p>Questions asked: None</p>	
<p>5.0 COSC (Committee of School Councils)</p>	<p>16:53 COSC Meeting</p> <p>Parent Volunteers - Nana Thaver and Meagan Bruce attended COSC meetings on behalf of Woodbridge Farms on Oct 5 and Nov 2, 2022 and shared highlights of the meeting with WBF School Council.</p> <ul style="list-style-type: none"> • Schools encourage to join ASCA (Alberta School Councils’ Association) 27 schools have joined, including Woodbridge. • Council grant for \$500 to be used for speakers and seminars. 	

	<ul style="list-style-type: none"> • New curriculum, EIPS has developed resources for teachers to use to implement new curriculum. <p>More information and Minutes to all past COSC meetings can be found here. https://www.eips.ca/parents/committee-of-school-councils-cosc/meetings-agendas-minutes</p> <p>Next Meeting in January</p> <p>Questions asked: None</p>	
<p>6.0 School Report</p>	<p>16:57 Principal Keri Huk</p> <p>Land Acknowledgement: We acknowledge that we are on Treaty 6 territory and the traditional homeland of the Métis Nation. These are the meeting grounds, gathering place, and travelling route to the Cree, Nakota Sioux, Dene, Saulteaux, Blackfoot, and Métis. We acknowledge all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries. At Woodbridge Farms, we recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples.</p> <ul style="list-style-type: none"> • Bags of Love <ul style="list-style-type: none"> - Initiative organized by gr 5/6 student leadership group and Karen Baxter (volunteer) - Bags of Love is an organization that creates Bags to give to children that have been apprehended from their homes. Bags include book, toiletry items, books, quilt and stuffy - Overwhelming amount of donations • Bullying Awareness Week <ul style="list-style-type: none"> - November 14-18 Mrs. Pearn, Mrs. Huk and Mrs. Ganert and are reading to all classes - November 23 & 24 Saffron Presentations to all grades • Christmas Bureau Collections <ul style="list-style-type: none"> - Grade 5/6 student leadership group will be organizing this year - Collecting donations from November 21 – December 2 - Toys, food and gift cards are all being collected this year • Christmas Activities 	

	<ul style="list-style-type: none">- Virtual Christmas Concert will be released to families on December 19- Theme Days in December:<ul style="list-style-type: none">- December 16 – Christmas Sweater- December 19 – Holiday Headwear- December 20 – Holiday PJs/Movie in Gym• PowerTeacher Pro Report Card<ul style="list-style-type: none">- Report cards will be released on Friday, November 25- Staff have created in a new platform, but will be visually the same for parents – parents will access through Parent Portal- Outcomes for K-3 Language Arts and Math/ K-6 PE and Health have been adjusted to reflect the new curriculum• Assurance Review<ul style="list-style-type: none">- December 5 In-person at Central Office- Our COSC representatives (Nana and Meagan) will be joining us- We will be discussing our greatest success from 2021-2022 school year and greatest opportunity for growth• Assurance Survey<ul style="list-style-type: none">- Annual survey for grade 4 parents, students and all teachers- 11 responses for the 2021-2022 school year (40 families possible)- Working to have a better response rate this year – possibly having computers available at parent teacher interviews to encourage participation- Results were positive overall (shared chart of results)• EIPS Parent Survey<ul style="list-style-type: none">- 97 parents responded (315 students in school) <p>Areas of strength:</p> <ul style="list-style-type: none">▪ 94% of families felt their child is demonstrating growth in literacy▪ 91% of families felt their child is demonstrating growth in numeracy▪ 95% of families felt their child's school is safe <p>Opportunities for growth:</p>	
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Woodbridge Farms School Council

	<ul style="list-style-type: none"> ▪ 69% of families feel that the school handles discipline fairly and reasonably (24 parents responded 'don't know') ▪ 79% of families felt that their child has an understanding of First Nations, Metis and Inuit culture and history (13 parents responded 'don't know') <p>Upcoming Dates: Nov 14 to 18 bullying Awareness Week Nov 23 - 24 Saffron Centre Presentation Nov 25 Report Cards live to Parents in PowerSchool Dec 16 Ugly Christmas Sweater/Christmas Sing a Long 9am Dec 19 Virtual Christmas Concert Released to Families Dec 20 Holiday Pajama Day and Movie Dec 21 – January 3 Christmas Break</p> <p>Questions asked: Natalia: Can school council arrange for a venue for the Christmas concerts? Tara: This is not possible for the current school year. Parent association can look into this for future concerts. More information on the venue, cost of rental and bussing for rehearsal is needed.</p>	<p>Survey to gauge interest in holding future Christmas concert virtually or at rented venue.</p>
<p>7.0 New Business</p>	<p>None</p>	
<p>8.0 Adjournment</p>	<p>Meeting adjourned at: 17:15 Next Meeting: January 16th 2023 Time: TBD Location: Woodbridge Farms Elementary</p>	<p>Next Meeting TBD</p>



Woodbridge Farms School Council Agenda

January 16, 2023

Time: 18:00

Woodbridge Farms Elementary School

**SCHOOL COUNCIL
EXECUTIVE
2022-23**

Principal: Kari Huk
Vice Principal: Teri Pearn
Chair: Tara Lamabe
Vice Chair: Julie Ballhorn
Secretary: Mel Fawcett

Time	Item	Owner
18:00	1.0 Land Acknowledgement and Introductions: We acknowledge that we are on Treaty 6 territory and the traditional homeland of the Métis Nation. These are the meeting grounds, gathering place, and travelling route to the Cree, Nakota Sioux, Dene, Saulteaux, Blackfoot, and Métis. We acknowledge all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries. At Woodbridge Farms, we recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples.	Julie Ballhorn
18:10	2.0 Review and Approval of Previous Minutes	Julie Ballhorn
18:15	3.0 Approval of Agenda	Julie Ballhorn
18:20	4.0 Trustee Report	Trina Boymook
18:30	5.0 COSC Report Discuss ASCA Stand for Education public engagement <i>“What are the solutions you would like to see the Alberta government implement to improve education for your children and/or school?”</i>	Nana Thaver and/or Meagan Bruce
18:40	6.0 School Report <ul style="list-style-type: none"> • Survey for future Christmas concert; virtual or in person. 	Principal Kari Huk Vice Principal Teri Pearn
18:55	7.0 New Business	Nana Thaver
19:00	8.0 Adjournment Next Meeting: Monday, March 13 at 16:30	Nana Thaver



Woodbridge Farms School Council Minutes

Date: January,16 2023

Time: 18:00

Place: Woodbridge Elementary School

Principal	Kari Huk
Assistant Principal	Teri Pearn
School Board Trustee	Trina Boymook
Chair	Tara Lamabe
Vice Chair	Julie Ballhorn
Secretary	Mel Fawcett

Agenda Item	Notes	Actions
1.0 Welcome	<p>Called to order 18:05 by Julie Ballhorn</p> <p>Kari Huk: We acknowledge that we are on Treaty 6 territory and the traditional homeland of the Métis Nation. These are the meeting grounds, gathering place, and travelling route to the Cree, Nakota Sioux, Dene, Saulteaux, Blackfoot, and Métis. We acknowledge all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries.</p> <p>At Woodbridge Farms, we recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples.</p> <p>Welcome/Introductions.</p>	
2.0 Review and Approval of Previous Minutes	18:08 Meagan motions to approve November minutes, 2 nd by Taryn. All in favour.	Approved as circulated
3.0 Approval of Agenda	18:08 Nana motions to approve current agenda, 2 nd by Jamie. All in favour.	Approved as circulated
4.0 Trustee Report	18:09 School board trustee Trina Boymook.	

Woodbridge Farms School Council

- The Board held a Board Retreat on November 29 and 30 to work on our workplan, identify advocacy priorities and finalizing our Board Evaluation. Special attention will be given to monitoring progress being made with our COVID recovery plan, completing our 2022-23 public engagements work and the upcoming provincial election. Advocacy efforts will focus on curriculum, infrastructure needs, mental health and funding
- A summary of the Logos public engagements was presented for the Board's information, at the December 15 Board meeting. A recommendation to the Board is expected to come the March 16 Board meeting.
- The next public engagement session for French Immersion is tentatively scheduled for February 7
- EIPS's mental health pilot, with a focus on junior high, proposal was approved, and we will be receiving \$1.94 over 2 years.
- We have received news that Sherwood Heights will proceed through a design build and not a P3. The remaining of the design work will continue under Alberta Infrastructure. We remain hopeful that we will be able to manage the construction phase.
- Our request to access more of our operating reserves to cover the some of the costs to address Salisbury Composite storm water drainage issue has been approved by the minister and the funds have been transferred into our Capital reserves.
- Board held a special meeting on January 5 approve allocation of contingency funds (\$1.68M) and reallocation of dollars that have been declared surplus for their intended purpose (\$1.78M). The \$3.46M will go towards emergent items, complete additional work and projects that is required to be completed this year, increase in early learning supports and purchase to prepare for the change to Windows 11. As well, \$902K is being allocated to schools. Each school will receive \$10K and per student allocation model will be used for distributing the remaining funds. The school will be required to expend the dollars in this year.
- Reregistration Process will begin February 1 to February 28. There are five schools with close boundaries for the 2023-24 school year. Ardrossan Elementary, Ardrossan Junior/Senior, Davidson Creek, James Mowatt and SouthPointe. Those that are planning on registering to a non-designated school and alternative program must do so through the month of February.

Questions asked:

Nana: Will the mental health program be integrating an outdoor or nature element?

Woodbridge Farms School Council

	<p>Trina: At the moment there will only be a indoor space set up. The mental health program will also have people to support and provide resources for the student and their families. Haythrone has set up a room and other Jr. Highs are currently setting up their space.</p>	
<p>5.0 COSC (Committee of School Councils)</p>	<p>18:15 Meeting attended by Nana Thaver and/or Meagan Bruce</p> <ul style="list-style-type: none"> ● Nana Thaver attended the COSC (Committee of School Council) meeting on January 4, 2023. <ul style="list-style-type: none"> ○ Highlights include: <ol style="list-style-type: none"> 1. No boundary changes for Junior High for 2023/2024 2. Boundary Exception deadline is Feb 28 3. Alberta School Councils' Association (ASCA) requests school councils and parents to participate in the Stand for Education public engagement process to gather input from those in the school community about the top changes they would like the Alberta Government to make to improve education. The feedback received will create a vision for education and will be developed to engage all political parties in the lead-up to the provincial election in May 2023. <ul style="list-style-type: none"> ▪ "What are the solutions you would like to see the Alberta government implement to improve education for your children and/or school?" ▪ Parents can provide feedback here (link) until Feb 3, 2023. <p>Questions asked: Nana: Kari, could you use the above ASCA update (#3) for your weekly email to parents?</p>	
<p>6.0 School Report</p>	<p>18:20 Principal Kari Huk and Vice Principal Teri Pearn</p> <p>School Activities</p> <ul style="list-style-type: none"> ● Christmas Bureau Campaign ● Caroling in the gym ● Hot chocolate and cookies ● Theme Days ● Movie in Gym <p>2023 WBF Mid-Point Review</p> <ul style="list-style-type: none"> ● 33 parent responses so far 	

- Parents are eager to re-engage with the school and get involved
 - Weekly emails will include volunteer opportunities and information on how to get involved with WBFPA and WPFSC
 - Volunteers are needed to every hot lunch.
- Will keep survey open until Friday, January 20th.
- Summary of response will be shared in Office Weekly email the week after.

2023-2024 School Fee Consultation

Woodbridge Farms Elementary School Fees Schedule

Fee Name and Description	Per Student 2022-23	Per Student 2021-22	Fee Category
Field Trips-ECS	\$85.00	\$85.00	Activity Fee
Field Trips-Gr.1	\$60.00	\$60.00	Activity Fee
Field Trips-Gr.2	\$60.00	\$60.00	Activity Fee
Field Trips-Gr.3	\$60.00	\$60.00	Activity Fee
Field Trips-Gr.4	\$60.00	\$60.00	Activity Fee
Field Trips-Gr.5	\$60.00	\$60.00	Activity Fee
Field Trips-Gr.6	\$60.00	\$60.00	Activity Fee
Ski Trip- Ski Rental	\$45.00	\$44.00	Activity Fee
Ski Trip- Ticket Only	\$35.00	\$34.50	Activity Fee
Ski Trip- Snowboard Rental	\$45.00	\$45.00	Activity Fee
Swimming- Gr.5	\$55.00	\$55.00	Activity Fee
Noon Supervision- ECS	\$45.00	\$45.00	Lunch Supervision & Activities
Noon Supervision- Gr.1-6	\$90.00\$	\$90.00	Lunch Supervision & Activities

- Survey supports keeping fees as is, 2023-2024 fees to stay as they are.
- Division 2 Skiing field trip will be in early March.

Woodbridge Farms School Council

	<ul style="list-style-type: none"> ● The ski trip is an annual trip for Division 2 and we will gauge interest and participation this year. ● We will look into Division 1 activity for next year. <p>Upcoming dates</p> <p>Jan 27: Monthly assembly</p> <ul style="list-style-type: none"> ● Grades 6 and leadership help organize and emcee this event <p>Jan 30: Profession Learning Day (CRM and Trauma informed practice)</p> <p>Feb 6 and 7: Parent Teacher Interviews</p> <p>Feb 14: 100th day of school</p> <p>Feb 22: Pink Shirt Day</p> <p>Feb 24: Moose Hide Campaign</p> <p>Culture Camp will be in May; organized by EIPS</p> <p>Questions asked: None</p>	
7.0 New Business	None	
8.0 Adjournment	<p>Meeting adjourned at: 18:33</p> <p>Next Meeting: Monday March 13th 2023</p> <p>Time: 16:30</p> <p>Location: Woodbridge Farms Elementary</p>	



Woodbridge Farms School Council Agenda

Monday, March 13, 2023, 16:30
Woodbridge Farms Elementary School

**SCHOOL COUNCIL
EXECUTIVE
2022-2023**

Principal: Kari Huk
Vice Principal: Teri Pearn
Chair: Tara Lamabe
Vice Chair: Julie Ballhorn
Secretary: Mel Fawcett

Time	Item	Owner
16:30	1.0 Welcome and Introductions We acknowledge that we are on Treaty 6 territory and the traditional homeland of the Métis Nation. These are the meeting grounds, gathering place, and travelling route to the Cree, Nakota Sioux, Dene, Saulteaux, Blackfoot, and Métis. We acknowledge all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries. At Woodbridge Farms, we recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples.	Tara Lamabe
16:35	2.0 Review and Approval of Previous Minutes	Tara Lamabe
16:40	3.0 Approval of Agenda	Tara Lamabe
16:45	4.0 Trustee Report	Trina Boymook
17:00	5.0 COSC Report 5.1 School Council Engagement Grant: 2022-23: Discussion with group about grant and workshops available . 5.2 ASCA AGM & proposed resolutions	Nana Thaver and/or Meagan Bruce
17:10	6.0 School Report • WBF Mid-Point review results.	Principal Kari Huk Vice Principal Teri Pearn
17:25	7.0 New Business 7.1 2023 EIPS Annual Feedback Survey: For parents and caregivers - open March 1-23.	Tara Lamabe
17:30	8.0 Adjournment 1747 Next Meeting: Monday May 8 th 2023 at 18:00	Tara Lamabe

Check out our Facebook page Woodbridge Farms Elementary Parents Group



Woodbridge Farms School Council Minutes
March 13, 2023, 16:30
Woodbridge Farms Elementary School

Principal	Kari Huk
Vice Principal	Teri Pearn
School Board Trustee	Trina Boymook
Chair	Tara Lamabe
Vice Chair	Julie Ballhorn
Secretary	Mel Fawcett

Agenda Item	Notes	Actions
1.0 Welcome	<p>Called to order at 16:32</p> <p>Welcome introductions by Tara Lamabe</p> <p>We acknowledge that we are on Treaty 6 territory and the traditional homeland of the Métis Nation. These are the meeting grounds, gathering place, and travelling route to the Cree, Nakota Sioux, Dene, Saulteaux, Blackfoot, and Métis. We acknowledge all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries. At Woodbridge Farms, we recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples.</p>	
2.0 Review and Approval of Previous Minutes	16:39 Taryn motions to approve January minutes, 2nd by Jess. All in favour.	Approved as circulated
3.0 Approval of Agenda	16:39 Nana motions to approve current agenda, 2nd by Julie. All in favour.	Approved as circulated
4.0 Trustee Report	<p>16:40 School board trustee Trina Boymook.</p> <ul style="list-style-type: none"> • Phase 2 of the French Immersion engagement session was held on February 7. The information gathered through the in-person session and online surveys will inform the next public engagement session for French Immersion being held on April 13. The Board will hear the Superintendent’s recommendation at our June 2023 Board meeting where a decision will be made. • A recommendation to consolidate Logos program at Brentwood school will be 	

- considered at the Board's March 16 Board meeting.
- The Board will be considering the boundaries for Cambrian Crossing at our March 16 meeting with the east side being designated to Glen Allan, FR Haythorne and Bev Facey, while the west side will be designated to Wesboro, Cloverbar and Sal.
 - The Board sent a letter to the minister requesting that the funding for the School Nutrition Program increase to address the inflationary cost of the food for this program.
 - The Budget was tabled on February 28. We are caution optimistic. There are some positive aspects that will receive more or new funding. We will need to wait for an analysis of Funding Manual before we understand the implications of the budget tabled. On the surface we can see that there are some areas of current funding is being reallocated out to another area of our funding.
 - There are a number of changes to student transportation funding that will increase the number of students being eligible for busing. More details to follow.
 - The Board has begun its budget planning discussions on March 2. The Board will consider our assurance reviews, stakeholder survey, progress being made within current initiatives and reserve status in building the 2023-24 budget.
 - Construction funding has been announced for the Sherwood Heights/Ecole Campbelltown replacement school. This announcement will allow us to move into construction phase once the design have been finalized. We are making arrangements for the designs to be shared at a public open house.
 - The school design is being managed by Alberta Infrastructure. The hope is that the school board will be able to oversee the construction of the school.
 - If there is no use for the old school it will be demolished and the area returned to the original state.
 - EIPS Parent Survey is out with a closing date of March 23. Feedback received will inform improvement planning and allocation of resources.
 - Volunteer appreciation is April 16-22. Thank you for the time that you provide in building an exciting and supportive learning community for the students of Woodbridge Farms.

Questions asked:

Meagan: Due to the election year, does the budget change if there are changes in our government?

Trina: School budget must be submitted by May 31 and if the government changes, then the budget maybe tabled and may need to be revised based on the new

	<p>leadership.</p>	
<p>5.0 COSC (Committee of School Councils)</p>	<p>16:57 COSC meeting attended by Nana Thaver</p> <ul style="list-style-type: none"> • Alberta School Council engagement grant of \$500 has been approved. Below are 4 workshop options to consider. • Watch for parent survey regarding the 4 workshops. <p>5.1 School Council Engagement Grant</p> <ul style="list-style-type: none"> • School Council Purpose \$210 <ul style="list-style-type: none"> ○ Understanding the advisory role of school councils through a review of the legislations, exploring rights, responsibilities and choices including which topics/areas are open for discussion helps to guide school council and its work in the school community, learning how to identify the work of school councils, how to frame a “personal issue” from a school council perspective and how to broach sensitive topics is essential for new and returning members. • Effective Engagement in Your School Community (2hr) \$315 <ul style="list-style-type: none"> ○ School councils would like their school community to be dynamic, exciting places, where parents feel authentically engaged in supporting and enhancing student learning. Using local context, define effective engagement, identify existing challenges, explore possible solutions and learn how to create goals and plans focused in creating engagement opportunities for the school community which align with the expectations of the Assurance Framework. • Fundraising Association Partnership Purpose \$210 <ul style="list-style-type: none"> ○ Fundraising Associations (FRAs) are separate, legal entities with distinct rules to follow, responsibilities to comply with and liabilities to consider. Positive, collaborative, mutually respectful relationships with the principal and school council are integral to the success of each and in the best interests of students. Clarity of who has authority for what, is essential. • Managing School Council Meetings (2hr) \$315 <ul style="list-style-type: none"> ○ Meaningful school council meetings require strong leadership and clear easy to follow processes for all participants. Having a solid Agenda, some simple Rules of Order and learning how to Direct Discussions will help to ensure the school council meetings are not a waste of anyone’s valuable time. Exploration of some common challenges for school council meetings and introduction of important 	

	<p>solution-oriented tools are provided.</p> <p>5.2 ASCA AGM & Proposed Resolutions</p> <ul style="list-style-type: none"> • ASCA conference and AGM will run from April 21-23. EIPS is sponsoring the first 10 people to register. • April 23 will be the AGM where voting on resolutions will occur. • COSC committee will attempt to attend or a proxy can be sent in place. <p>Questions asked:</p> <p>Meagan: At the previous COSC other schools had mentioned small gifts i.e, Starbucks gift cards, to draw a crowd and encourage engagement. Perhaps this is something we can look into.</p> <p>Nana: Are we able to set up a hybrid meeting to draw more people? Can we start in May?</p> <p>Kari: We have the setup and can proceed for in person and online meeting for May. Link will be emailed prior to next meeting.</p>	
<p>6.0 School Report</p>	<p>17:10 Principal Kari Huk and Vice Principal Teri Pearn</p> <p>School Activities</p> <ul style="list-style-type: none"> • Salisbury Composite Jazz Band March 14 • Strathcona County Food Drive- March 15-21 • Irish Dancers & Assembly- March 17, 10:45am • Student Leadership team will be organizing a bottle drive to raise funds for the Harvest Basket Program (May 23-26) <p>2023 WBF Mid-Point Review</p> <p>Students were happy to be able to voice their ideas and opinions.</p> <ul style="list-style-type: none"> • Theme days- LOVE them! • Halloween Dance <ul style="list-style-type: none"> ○ Most students who attended said they would go again. • Enrichment <ul style="list-style-type: none"> ○ FitSet Ninja • We Wonderland <ul style="list-style-type: none"> ○ Love it! 	

- Christmas Concert
 - Div 1- Prefer in person
 - Div 2- Prefer in person but 40% prefer no concert or virtual
- Hot Lunch
 - Favourites: Nitzza’s Pizza, Popyes & Fatburger
 - Suggestions: McDonald’s, Burger King/Wendy’s, Subway

2023-2024 School Fees Consultation

- Fee consultation based on parent feedback.
- Field trip and supervision fees will not increase for the 2023-2024 school year.
- Sunridge trip for division 2 will increase due to rising costs. Fees will increase to cover cost of trip and transportation. Current fee is \$45 and will increase to \$50.

2023-2024 Enrollment

- Below are the current enrollment numbers.
- In May classroom configuration will be available.

Grade	#
K	34
1	38
2	37
3	40
4	47
5	32
6	38

Questions asked:

Meagan: Will there be the same number of EA’s?
 Teri: At this time, we do not know.

Christmas Concert Options for 2023-2024

- Watch for survey regarding future Christmas Concerts.
 - Sal is no longer able to accommodate us. Below is the research for concert option.
 - Agora requires sound equipment rental and a host, approx. \$1000
- Agora – Capacity: 400 Cost: \$545
 Trinity Baptist – Capacity: 457 Cost: \$550

Woodbridge Farms School Council

	<p>Heartland Church – Waiting to hear back</p> <ul style="list-style-type: none"> • WBF has 247 families, concerts would have to be ticketed to stay within capacity. • Explore the idea of a Spring Concert <p>Upcoming Dates</p> <ul style="list-style-type: none"> • March 15 – 21 – Food Drive for Strathcona Food Bank • March 21 – Crazy Sock Day • April 4 – School Librarian Day • April 16 – 22 Volunteer Appreciation Week • April 26 – Administration Assistant Day • April 28 – Choose your favourite theme day, theme day! • May 2 - 6 Education Week – “Learning is A Journey” • May 23 – 26 – Bottle Drive (to support Harvest Basket Program) 	
<p>7.0 New Business</p>	<p>17:46</p> <p>7.1 2023 EIPS Annual Feedback Survey: For parents and caregivers.</p> <ul style="list-style-type: none"> • Please complete if you haven’t done so. Open March 1-23. 	
<p>8.0 Adjournment</p>	<p>Meeting adjourned at: 17:47 Next Meeting: Monday May 8th 2023 Time: 18:00 Location: Woodbridge Farms and Online.</p>	



Woodbridge Farms School Council Agenda

May 8, 2023 at 18:00

Woodbridge Farms Elementary School/Virtual

**SCHOOL COUNCIL
EXECUTIVE
2022-2023**

Principal: Kari Huk
Vice Principal: Teri Pearn
Chair: Tara Lamabe
Vice Chair: Julie Ballhorn
Secretary: Mel Fawcett

Time	Item	Owner
18:00	1.0 Welcome and Introductions We acknowledge that we are on Treaty 6 territory and the traditional homeland of the Métis Nation. These are the meeting grounds, gathering place, and travelling route to the Cree, Nakota Sioux, Dene, Saulteaux, Blackfoot, and Métis. We acknowledge all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries. At Woodbridge Farms, we recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples.	Tara Lamabe
18:05	2.0 Review and Approval of Previous Minutes	Tara Lamabe
18:10	3.0 Approval of Agenda	Tara Lamabe
18:15	4.0 Trustee Report	TBD
18:20	5.0 COSC Report • 5.1 School Council Engagement	Nana Thaver and/or Meagan Bruce
18:30	6.0 School Report.	Principal Kari Huk Vice Principal Teri Pearn
18:40	7.0 New Business	Tara Lamabe
18:45	8.0 Adjournment Next Meeting: October 2023	Tara Lamabe



Woodbridge Farms School Council Minutes

Date: May 8th, 2023

Time: 18:00

Place: Woodbridge Elementary School/Virtual

Principal	Kari Huk
Vice Principal	Teri Pearn
School Board Trustee	Trina Boymook
Chair	Tara Lamabe
Vice Chair	Julie Ballhorn
Secretary	Mel Fawcett

Agenda Item	Notes	Actions
1.0 Welcome	<p>Called to order at: 18:06</p> <p>Welcome introductions by Tara Lamabe</p> <p>We acknowledge that we are on Treaty 6 territory and the traditional homeland of the Métis Nation. These are the meeting grounds, gathering place, and travelling route to the Cree, Nakota Sioux, Dene, Saulteaux, Blackfoot, and Métis. We acknowledge all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries. At Woodbridge Farms, we recognize our responsibility as Treaty members and honour the heritage and gifts of the First Peoples.</p>	
2.0 Review and Approval of Previous Minutes	<p>18:10 Defer approval of minutes to Fall 2023- unable to review file</p>	<p>Approved as circulated</p>
3.0 Approval of Agenda	<p>18:11 Marco motions to approve current agenda, 2nd by Alexia. All in favour.</p>	<p>Approved as circulated</p>
4.0 Trustee Report	<p>18:12 School board trustee Trina Boymook. Trustee Report</p> <ul style="list-style-type: none"> April 13 EIPS held a French Immersion engagement session. An option was developed to generate a robust discussion among stakeholders that will inform the best path forward that will enhance the program, increase retention at the junior high and senior high levels, address anticipated enrolment pressures in Ardrossan and balance enrolment at the elementary level. Senior Administration is currently complying feedback received, which will inform next steps. The Board will be debriefed tomorrow around plans for next steps. 	

Woodbridge Farms School Council

	<ul style="list-style-type: none"> • The Board has been busy over the last month working on our budget for 2023-24. Although there are specific areas of the budget that has experienced an increase it has come as result of repurposing funding from other areas. Due to the introduction of reserve caps, the Board is on track to deplete a large portion of our operating reserves in this current year in order to stay under the cap. There will be limited use of reserves in building next year's budget. The Board approved allocations to schools at a special meeting held on April 27. You can expect that Principals will be sharing details at your upcoming school council meetings. • The Board will be moving forward with optional implementation of the new eligibility mileage for student transportation. For the 2023-24 we will remain with walking distance and will have our software adjusted to calculate shortest driving distance in time for mandatory implementation in 2024-25. The Board has approved student transportation fees at the April 27 Special Board meeting. Parents will be notified of their eligibility standing and fees that will be associated with that. School and program of choice will remain as enhanced services as it is still not mandatory to transport students to school and program of choice. • The Board will be holding information nights on May 31 and June 6 5:30-7:30 to share the designs for the Sherwood Heights/Ecole Campbelltown replacement school. <p>Questions asked:</p>	
<p>5.0 COSC (Committee of School Councils)</p>	<p>18:19 COSC meeting unattended.</p> <p>5.1 School Council Engagement Grant – <i>Seminar Selection next meeting. See below for seminars available.</i></p> <ul style="list-style-type: none"> • School Council Purpose \$210 <ul style="list-style-type: none"> ○ Understanding the advisory role of school councils through a review of the legislations, exploring rights, responsibilities and choices including which topics/areas are open for discussion helps to guide school council and its work in the school community, learning how to identify the work of school councils, how to frame a “personal issue” from a school council perspective and how to broach sensitive topics is essential for new and returning members. • Effective Engagement in Your School Community (2hr) \$315 <ul style="list-style-type: none"> ○ School councils would like their school community to be dynamic, exciting places, where parents feel authentically engaged in supporting and enhancing student learning. Using local context, define effective engagement, identify existing challenges, explore possible solutions and learn how to create goals and plans focused in creating engagement opportunities for the school community which align with the expectations of the Assurance Framework. • Fundraising Association Partnership Purpose \$210 	

Woodbridge Farms School Council

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<p>6.0 School Report</p>	<p>18:20 Principal Kari Huk and Vice Principal Teri Pearn</p> <p>School Activities May/June</p> <ul style="list-style-type: none"> ● Grade 6 Blanket Exercise- May 8 ● Bear Witness Day- May 10 <ul style="list-style-type: none"> ○ Bring a stuffie to school ● Moose Hide Campaign – May 11/12 ● Volunteer Appreciation Drive Through – June 2 ● School Spirit – June 9 <ul style="list-style-type: none"> ○ Working on the rentals ● Lunch on the Land – June 21 ● Canada Day- Last day of School – June 26 <p>School Spirit Day – Friday, June 9</p> <ul style="list-style-type: none"> ● Similar format to last year ● Students are place in grade group tea and will rotate through a variety of station) obstacle course, corn hole, disc gold, 3-legged race and more!) ● Pizza lunch provided for volunteers ● Hot lunch day for students <p>Next Year- School Education Plan to be completed by May 24th</p> <p>Goal 1</p>	

- Implement targeted small group instruction every day in Language Arts classes so that all students will demonstrate growth in literacy benchmarking assessment at each reporting period.

Goal 2

- Implement daily number sense activities into math classes so that all students will demonstrate growth as shown on the MIPI, Alberta Education Numeracy Screener and/or EIPS benchmarking assessment.

Goal 3

- Implement social emotional learning practices, mindfulness activities and utilize a trauma informed approach to support students' mental health, build resiliency and increase self-regulation through the school day.

2023-2024 Class Configuration – Based on current numbers, this may change with enrollment numbers.

****As in past years, we won't be taking request for specific teachers.**

- 2023-2024 largest class size will be 30 students with the current configuration.

Systems Program:

Connections x2, Impact x2, Communications Skills Program

Office Team:

Principal – Mrs. Huk
Assistant Principal – Mrs. Pearn
Counsellor – Mrs. Ganert
Administrative Secretary – Mrs. Hinks

Next Year

- School supply lists are being worked on and will be posted on our website before the end of June, will largely stay the same (some updates due to new math curriculum for grades 4-6 next year).
- We will not be having agendas next year.
- Finalizing Christmas concert date and booking.
 - Concert for Division 1 and Art and Music Show for Division 2. TBD

Next Year – Internal Bookings

- Meet the Staff 0 September 6 @ 5-6pm
- Parent/Teacher interviews – October 18 & 19
- Family Dance – October 27

Woodbridge Farms School Council

	<ul style="list-style-type: none">• Wee Wonderland – December 4-8• Parent/Teacher Interviews – February 5 &6• Tentative May date if PTA would like to do an activity• Grade 6 farewell and talent show day.• Sports Day – June 6 <p>Questions asked:</p>	
7.0 New Business	18:41 None	
8.0 Adjournment	Meeting adjourned at: 18:41 Next Meeting: Fall 2023 Time: TBD Location: Woodbridge Farms and Online.	